



**Deaf, Counseling, Advocacy & Referral Agency
Board Meeting Minutes
August 16, 2017
Deaf Community Center at 6:00 PM**

Meeting called to order: N/A

Roll Call

Board Members: N/A

Absent: N/A

Staff Present: N/A

Visitors: N/A

Approval of Minutes

Board Secretary read that minutes from the last meeting of July 19, 2017. The minutes were approved as read.

Officer's Reports

President's Report (Martin):

Summer is going by fast. Not much to report on at this time. A few meetings with Cardinal Capital people via VP and emails.

Kind reminder to read the reports as is your responsibility as board member and share your questions or concerns to those reports. Be sure to read Executive Directors Report and the Finance Snapshot.

Next schedule Board Meeting will be September 20, 2017.

You all know how to get in touch with me, if you have any questions or concerns. Feel free to do so. I look forward to working with all of you making DCARA successful.

Vice-President's Report (Gough): No report

Secretary's Report (Garcia):

I will give out folder (in person) for by-laws, policy, and motion forms for each of you in September Board meeting.

Treasurer's Report (Longo):

First off with good news: June 30th through July, I saw an increase in investment income at \$5,084. 43. The market was healthy. Patty Vanni reported Agency Budget for FY 2017-2018 is not done yet, it needs to be done soon for DSS to process payments. Still no other auditors bid yet and next month is when we will confirm auditors schedule so this needs to be updated. A reminder that pledge for year 2017-2018 begins now and I will be bugging everything to pony up as part of Board commitment.

Committee Reports

Finance Committee (Longo): No report



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Events Committee:

DBART #2 - On July 15th went well. There are eight organizations representatives showed up. We discussed about how we can do is improve the publicity of DBART. We are starting to e-blast through social media. Mary Therese Garcia already set up a new DBART Facebook Page and Group, Instagram account. We decided to meet again on October 7th. I personally have another plan with my wife on that weekend. I asked Mary Therese or one of DCARA Board to take over. We are currently e-blasting the DBART #3 flyer out there soon. Last, but not least, Mary Therese set up DBART email address and it is now dbart@dcara.org

Tropical Party went well. We had a good time and enjoyed it. Thanks to some of you who came and support us. Still waiting on final report from Patty Vanni.

Board policies revised in draft was sent out last May and it needs to be approved before finalized and put in effect. Just had BBQ/Pool/Wine Tasting Party working with Jeanie Leighton to introduce new wine from OneHope where Nyle DiMarco wine was produced and that wine is all sold out yet we have other good wine so good times we had by all. A total of \$233 was raised for DCC funds. Oktoberfest is on the ball now that ABC License is done and flyer has been finalized and sent out. Will post on DCARA Board page. We will be using Paypal, not EventBrite due to lower fee and ease of use. I will be sending out tasks and duties of committee and volunteers to make it streamlined.

Reports from DCARA

Executive Director's Report (Rodgers)
(See ED Report attached)

Old Business: No report

New Business: No report

Announcements: Next Board Meeting will be on September 20, 2017 at 6:00 p.m.

Meeting Adjourned at: N/A

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Therese Garcia".

Mary Therese Garcia
DCARA Board Secretary

A handwritten mark in black ink that resembles a large 'X' or a checkmark.

Accepted as read

_____ Accepted as corrected