



**Deaf, Counseling, Advocacy & Referral Agency
Board Meeting Minutes
March 15, 2017
Deaf Community Center at 6:00 PM**

Meeting called to order: 6:10 p.m.

Roll Call

Board Members: Dave Martin, President; Mary Therese Garcia, Secretary; Tom Murillo, Pam Cavazos, and Stan Smith

Absent: Steve Longo, Treasurer (excused), Jerry Grigsby (excused), Judy Gough, Vice-President (excused) and Priscilla Moyers (unexcused)

Staff Present: Raymond Rodgers, Executive Director and Robin Horwitz

Visitors: Matthew Gilsbach

Approval of Minutes

Board Secretary read that minutes from the last meeting of February 15, 2017. The minutes were approved as corrected.

Officer's Reports

President's Report (Martin):

A month has gone by fast. Many meetings or discussions over VP/Glide/Emails have been held covering wide range of issues such as budgets, DCC Future/Tomorrow, Investment, etc. Some of these outcome will be shared in due time either from me, Executive Director, or the appropriate chair of committee. I hope all this is making positive progress for DCARA.

I regret to report that Phillip Smith has submitted his resignation from the board due to his job. I do want to thank him for the time he has served and the contributions in the things he has done for DCARA as Board member.

Committees have started meeting and reports from them will be shared. I would like to encourage them to meet regularly so progress can be made.

Hope all reviewed the By-laws revisions. Please give a hand wave to the committee. If this gets approved, we will be able to proceed to change our scheduling of board meetings up to 4 times a year. Quarterly or every three months. We all still will be submitting monthly reports like always. Secretary Mary Therese Garcia will remind when those are due.

The first trial E-motion process was held and I'm working on the guideline to improve it. I'll be sharing that to you all for feedbacks and input. I do hope to try again and see if this will work. Keep in mind we will still be doing motions in board meeting. I don't want to get into lengthy discussion tonight but just to brush on the issue.

You all know how to get in touch with me, if you have any concerns. Feel free to do so. I look forward to working with all of you making DCARA successful.

Vice-President's Report (Gough): No report at this time



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Secretary's Report (Garcia):

I am slowly making a transition moving all google drive folders from my individual account to new secretary account. I will work on it during my break or free time.

Board Schedule hasn't been official since we will change our meeting schedules once By-laws approved. I will revise it again next time.

Kind reminder to please send me your report to me directly first before I put up our meeting agenda to share with you all.

Treasurer's Report (Longo):

I received Financial snapshot from Patty Vanni yesterday afternoon and noticed that the color fonts haven't been in effect yet but will make sure for next one. (Green and Red as Judy Gough suggested) - see attached. Let me know if you have any questions or concerns.

Secondly, I have submitted revised investment policy to Stephen Hlibok the other day and hope to get the investment rolling as planned.

I've assisted with By-laws committee with revision which Jerry Grigsby is working on the document for Board's review.

The Wine Donor event is underway and have discussed with Raymond and Robin on strategy to generate interest from past and new donors. I suggested to widen the invitation to those with financial means - stockbrokers, bankers, lawyers, corporate officers, etc. which means we must make a good presentation which can be used for sales pitch to other sites as well. I will be in touch with those on the committee to get the ball rolling!

As notified to Dave Martin earlier that I won't be at the Board meeting next Wednesday which falls on the same day. I'll be flying out to Minnesota for a conference/show. The location there will be used for Deaf Way III in 2021 so, I'm excited to be part of the planning! Have a great meeting everyone!

Committee Reports

Events Committee:

Deaf Bay Area Round Table (DBART) - Tom Murillo: March 4th, twenty-five people came to DCC. We introduced each other, what organization and brief history of organization. We participated into discussion on how to partnership with all organizations. DCARA offered calendar for all organizations. Very excellent calendar set-up. Thank you Brad for doing this. We had pizza and gathered for a group picture. Our next DBART #2 will be on Saturday, April 15th, 2017 at 10:00 a.m. NOTE: April 15th has dropped due to Tom's conflict of schedule. Mary Therese Garcia will find the date to reserved possibly on June 3rd or July.

Deafies in Drag - Mary Therese Garcia: Saturday, June 10th, 2017 is confirmed. Two performers from Los Angeles who was in Deafies in Drag on Facebook and YouTube. They both confirmed to come and perform. The flyer is now out and is on DBART website and will start spreading the word out. I will need your support and volunteer for this event later.



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Tropical Party: Saturday, July 22nd, 2017 is confirmed and reserved for our second annual Tropical Party. Judy, Mary, and Pam will be the co-chairs for the event. So far, we have secured the community center and confirmed with Masa and the Eden Aoba Taiko drumming group.

Reports from DCARA

Executive Director's Report (Rodgers)
(See ED Report folder)

Old Business: No report at this time

New Business: No new business at this time

Announcements: Next meeting will be on April 19, 2017

Meeting Adjourned at: 7:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary J. Garcia".

Mary Therese Garcia
DCARA Board Secretary

____ Accepted as read

X Accepted as corrected