



**Deaf, Counseling, Advocacy & Referral Agency  
Board Meeting Minutes  
October 18, 2017**

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**Meeting called to order: N/A**

**Roll Call**

**Board Members:** N/A

**Absent:** N/A

**Staff Present:** N/A

**Visitors:** N/A

**Approval of Minutes**

**Board Secretary** read that minutes from the last meeting of September 20, 2017. The minutes were approved as corrected.

**Officer's Reports**

**President's Report** (Martin):

It seems like yesterday we had our last board meeting. How time flies when a lot of things happening in our daily lives. It will be short few more weeks before our November Board meeting and elections for Vice-President and Secretary positions. As with Hurricanes that have hit various parts of the country. We are experiencing the Wildfires up in North Bay. DCARA does have clients in those area and I do hope we are reaching out to the deaf community there and see what is needed. I can't stress enough that preparing for disasters is something we all need to do whether is rain storm, earthquake, or wildfire.

The DCC Development Committee met a team of people from Cardinal Capital Management for two days. There were lots of information shared in terms of how they proceed with a project this size. I will be sharing with you all the PowerPoint slides they presented and some notes just for your information. These are to be for your eyes only at this point in time. I also will be meeting with the core committee to outline the list of actions with timetable and etc. The entire board will be in the loop.

I have sent a request for and have emailed you all the dates for next year's board meetings. Meeting will be back in Tuesday as was for number of years. There will be four (4) schedule and at President discretion calls for additional, if necessary. I do plan to have at least one possibly two retreat meeting at some point in the year. That is yet to be determined.

Board Rules Policy has been shared to all. If this is ready, then we all need to thumb up or down and start following it. This one is a little easier to revise than the By-Laws.

Kind reminder, it is your responsibility as board member and share your questions or concerns to reports including the Executive Director's Report and Finance Snapshot. Don't wait until the next board meeting to read and ask questions as this is where efficiency of time is done. If you have no questions, let everyone know via email that so all know you have read them. You all know how to get in touch with me, if you have any questions or concerns. Feel free to do so. I look forward to working with all of you making DCARA successful.



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**Vice-President's Report** (Gough): No report at this time

**Secretary's Report** (Garcia): No report at this time

**Treasurer's Report** (Longo):

First the good news, Investment gain is \$3,224,45 from September. Not so good news, no money from DSS still and LOC is no over \$280K close to the limit. Other sister agencies are dealing the same. Still has not gotten the budget draft for Fiscal Year 2017-2018 and this delay has never happened during my term on Board and it's a concern.

I'm still questioning Interpreting Services' revenues with net income per moth still under \$3K. Yes, we're aware of the existing services in Bay Area so is it still feasible to continue? Debatable, yet. About audit bids, the second one came in and is at \$17,500. Still a bit high.

### **Committee Reports**

#### **Events Committee:**

DBART Meeting #3: The meeting went well on October 7th. I've received a few positive feedbacks on how I've run the meeting and they are hoping I continue being facilitator for the next meeting. Next meeting will be on Saturday, January 20th at 10:00am - 12:00pm. I will provide morning snacks.

Deaf Celebration Night (DCN): The flyer for save the date is all set. We are now waiting on confirmation from the Swiss Park owner, Bob, to make sure the price and catering will be the same as last year. Please share the flyer and word of mouth to your friends. Mark your calendar - Saturday, December 9th form 5:00pm to 8:30pm.

We need to get together and discuss about future events for 2018!

#### **Reports from DCARA**

**Executive Director's Report** (Rodgers)  
(See ED Report attached)

**Old Business:** No old business at this time

**New Business:** No old business at this time

**Announcements:** Next Board Meeting is on November 15, 2017 at 6:00pm.

**Meeting Adjourned at:** N/A

Respectfully submitted,

Mary Therese Garcia  
DCARA Board Secretary

X Accepted as read

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