



**Deaf, Counseling, Advocacy & Referral Agency
(Board Meeting Draft Minutes and Meeting Cancelled)
January 18, 2017
Deaf Community Center at 6:00 PM**

Meeting called to order: N/A

Roll Call

Board Members: N/A

Absent: N/A

Staff Present: N/A

Visitors: N/A

Approval of Minutes

Board Secretary read that minutes from the last meeting of November 15, 2016. The minutes were approved as corrected.

Officer's Reports

Past President's Report (Longo):

- This is the final report from your President after serving two-years term. It has been a truly wonderful, yet, challenging, experience serving the Board, DCARA, and the community. Since becoming a board member in 2013, I was able to recruit eight new board members in order to maintain above the minimum of seven to comply with Bylaws requirement. I had to revised the By-laws with three changes to bring it up to current and then revised the board commitment agreement in order to attract potential board members. When board elected me as a President in 2014, they were clear with the goals to bring back the spirit and financial sound of DCARA that we have come to know and love and they confided in me to carry the torch! Yes, it was quite a bumpy ride with changes in Board and Staff but eventually the ride has smoothen out by now.
- List below are the achievements we've made during my team as President. Two major events we had were: By luck of the charm, I was able to get Nyle DiMarco with six models from America's Next Top Model program at low fee at our event to meet and greet the community and what a large turnout it was! The Board did a fabulous job and we survived the crowd. I will bring in the autographed photo of the group with frame for DCARA to put on their wall. And, 30th Anniversary Celebration of Children of Lesser God featuring Marlee Matlin with VIP Party. By helping Pam, our chairperson, I was able to bring in Marlee Matlin and her business partner/interpreter for a reasonable fee. We were moved by the presentation video I compiled from her friends in congratulation her and the interview with Sanie Brock, our host and Marlee was candid and wonderful.
- I help with the questionnaires for applicants interested in Executive Director position then had the contract revised by an attorney and I.
- I was able to bring in an old friend, Rob Roth, former Executive Director to straighten out the house and start the search for new Executive Director and we had a retreat with Marilyn Smith leading after two new board members to joined us and came up with goals agreed on. By the summer, Raymond Rodgers who hailed from Chicago, was hired as our next Executive Director.



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- Since I learned there would be no expo in the Bay Area for 2016, I suggested to DCARA on hosting one and they did with a great turnout. Over forty booths were filled and everyone had a nice time. Kudos to fine team for the well deserved success.
- We were able to negotiate for lower interest with Frank, whom we have loan for DCC and then I had an attorney to draw up legal binding agreement.
- The Board Commitment and Confidential Agreement forms were revised.
- For the record, I have not missed a single meeting during the term.
- Outstanding tasks remain are By-laws revision, Board policies to be updated, and Board orientation package among other items too many to list.
- I welcome Dave Martin as our next president for this term while I begin my term as Treasurer and as Past President.

President's Report (Martin):

- First, I would like to thank you for entrusting me to lead as the Board President. I would like to thank Steve Longo for his work for the last two years as President. Also, for helping me make the transition smooth. I look forward to the challenges and exciting times to come.
- This meeting should be short since Raymond is on vacation. I have met with Raymond along with Steve and Judy to get a better understanding of my role. Thanks for taking the time to meet and discuss many topics. Over the last few weeks of meetings and discussion regarding to the California Sign Building. Please refrain any discussion and questions until our Board Retreat Meeting. Reminder of Board Retreat Meeting is on January 28, 2017. I do hope it will be productive as well as fun.
- You all know how to get in touch with me if you have any concerns. Feel free to do so. I look forward to working with all of you making DCARA successful.

Vice-President's Report (Gough):

- I plan to work with Stan and Jerry for By-laws and Policy. I will update for Deaf Celebration Night (DCN) and retreat for this month.

Secretary's Report (Garcia):

- I will cover board binders during Board Retreat Meeting

Treasurer's Report (Longo):

- The reduction in mortgage payment toward DCC property starts this month and for the next 10 years due to lower interest rate, as agreed and effective, 1/1/2017.

Committee Reports

Finance Committee (Longo): No meeting this month

Events Committee:

- Deaf Bay Area Round Table (DBART): I am very delighted that DBART will happen on March 4, 2017. Special thanks to Raymond, Robin, Maureen, Mary Therese, Dave and rest of boards for their assistance to make it happen. There are five agenda we will go through, introduction, update contacts, one stop scheduling calendar (we will determine what is proper word for this during DBART), set up goals and group picture. We will provide pizza and refreshments. Meantime, we should follow-up with Brad and Robin to see how they are doing with one stop scheduling calendar project.



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Reports from DCARA

**Executive Director's Report (Rodgers)
(See ED Report folder)**

New Business: N/A

Announcements: Next meeting on February 15, 2017

Meeting Adjourned at: N/A

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Therese Garcia". The signature is written in a cursive style with a large initial "M".

Mary Therese Garcia
DCARA Board Secretary

____ Accepted as read

X Accepted as corrected