

March 11, 2014

DCARA Board Meeting Minutes

Meeting Called to Order: 6:27pm

Present: Lonnie Tanenberg, Steve Longo, Alison Amable, Kenton Twidt, Sina McCarthy, and Dave Martin

Excused: Sharif Rashedi

Unexcused: None

Staff Present: James Brune, Executive Director and Vanessa Phillip, Assistant to ED

Visitors: Catherine Eller

Interpreters: None

Staff Spotlight: None but Brune asked the board how they would like receive more detailed information about DCARA's programs and services. It was agreed that staff spotlights would resume after new board members were recruited. Possible solutions: Brune includes more details in his report, do staff spotlights every month or do a VLOG and send via email once a month.

Officers' Reports

President Rashedi: (via email) Welcome! We will have executive session at the end of tonight's meeting so will try to move the meeting along quickly. Per my email I sent to you last week.

Vice President Tanenberg: President Rashedi and I are working on ways to keep the meeting as short as possible. For example, reports should be given to the board before the meeting so that members have to review. I will like to make sure all new business topics are submitted at the BEGINNING of the meeting so new business can move along much more quickly.

Secretary Longo: Minutes correction made in email and finalized.

Treasurer Amable: Revised 13/14 budget - For DCC, we need to see the restricted funds for the tables itemized on lines 39 and should be on the spreadsheet, but I don't see it. I have to check with Patty Vanni. (Longo) Beethoven's Nightmare is not on the spreadsheet either. (Brune) It is part of the amount on line 21. DCN had company sponsors. Line 30 is for admission and donations that were collected the day of DCN, 2/1/14. Regarding Line 40: SFDC paid the equipment costs for Beethoven's Nightmare. The money that was raised from the event went to DCC. That's why it's in line 40. I'll double check with Patty V.

Fundraising Reports: (Twidt) The drag show is coming upon March 22nd. (Brune) Send us a budget and we will give you a check.

- o Curtains, - Be it a permanent fixture on the DCC stage. The center could really use it.
- o 3 tiaras (2 queens, 1 king)
- o flowers
- o runway Lights
- o Mirror ball – Longo has one
- o Sashes

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- o Spotlights (3) –maybe Angelina O’Willow has this
 - o Extension cords
 - o Music / PA system (DCC)
 - o Food/drink
- (Twidt)I have 16 people on my committee. Sponsors will be confirmed by this Friday.

Committee Reports:

- Board Recruitment: (Longo) Dan Girard is unavailable this year. (McCarthy) Joy is unavailable due to new job. (Amable) Iva Ikeda is unable at this time. (McCarthy) Diversity is needed on the board because we are all white. (Brune) We can go around to diverse local Deaf agencies like Bay Area Black Deaf Advocates (BABDA) and Bay Area Asian Deaf Association (BAADA) and ask to present to recruit new board members.

Reports from DCARA

Executive Director – Jim Brune: (See his report from his email earlier). I may be on vacation out of state approximately Tuesday March 25th through approximately Tuesday April 1st. In my absence, I will select a designated agency representative. I will communicate with Board President Rashedi the confirmed dates of my absence.

Old Business: none

New Business:

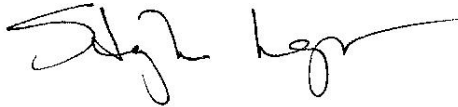
(MO21114-1) - (Tanenberg) Board moves to have a check written to Lonnie Tanenberg from unrestricted funds in the amount of \$150 for retreat food/ drink purposes (MCarthy seconds) **MSP**

ANNOUNCEMENTS:

Deaf services advisory committee: More board involvement is needed in those meetings. Every 3 months. (Twidt) I need a lot of support on March 23rd. It’s my birthday and instead of gifts, I am hosting a walk/hike. I will email the date and time.

Meeting Adjourned at 8:34 PM

Respectfully submitted,



Steve Longo
Secretary

Accepted as read

Accepted as corrected