

February 11, 2014

DCARA Board Meeting Minutes

Meeting Called to Order: 6:15pm

Present: Sharif Rashedi, Lonnie Tanenberg, Steve Longo, Kenton Twidt, Sina McCarthy, and Dave Martin

Excused: Alison Amable

Unexcused: None

Staff Present: James Brune, Executive Director and Vanessa Phillip, Assistant to ED

Visitors: None

Interpreters: None

Staff Spotlight: None

Officers' Reports

President Rashedi: March 15th is the board retreat. During old business we need to decide on where it will be held. We need to make a motion for the new board members' confirmation (it was done electronically but there needs to be one made during our meeting tonight).

Think about nominations for Board President because my extended term is ending in April. Board members may only nominate people from this board, not from the community. Executive Director and Executive Assistant may not nominate.

Executive Director shall check with the board before making new partnerships. This did not happen with our most recent partnership with Linguabee. The board needs advance notice because members may find themselves in a conflict of interest.

Vice President Tanenberg: Shows a clip on YouTube: <http://www.youtube.com/watch?v=EjBPudLOVHU>. That clip is how I see DCARA

Secretary Longo: Minutes correction - As Sharif suggested, the minutes written should not be verbatim, but should contain action items. Also, motions that are not passed are dead and therefore do not need to be in the minutes. Please send corrections to me and cc all board members. Each member should communicate with me either approve it or have corrections. For next month's minutes, I will try using Google Drive to share with the board.

There are several committees that board members can join depending on their interest and skill. Other committees include: recruitment, development, etc.

Treasurer Amable: None

Twidt's Report on Fundraising: March 22, 2014 is our next big fundraising event. It would be nice if all board members would attend. Show starts at 7pm.

Reports from DCARA

Executive Director – Jim Brune: (See his report from his email earlier)

Old Business: None

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New Business

(MO21114-1) - (Tanenberg) Board moves to have Sina McCarthy as a new board member starting February 2014. (Longo seconds) **MSP**

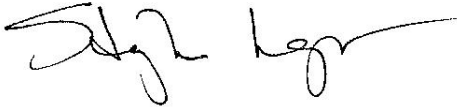
(MO21114-2) -- (Tanenberg) Board moves to have David Martin as a new board member starting February 2014. (Twidt seconds) **MSP**

ANNOUNCEMENTS:

- Angelina O'Willow is facilitating DCARA's upcoming town hall meeting
- Ken Arcia will facilitate Tech Day
- Twidt will operate sales for Linguabee
- Board retreat scheduled for 9am to noon and 1pm to 4pm and is tentatively scheduled at Longo's house. Budget for retreat is \$3,000 which covers Marilyn Smith's fee (\$2,925). There will not be a budget for food so it will be potluck instead. Sina will bring salad and rest of the board will communicate on food thru email.
- DCARA Town Hall meeting is scheduled for March 8th and Angelina O'Willow could hand out papers for community members to fill out their input.
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Meeting Adjourned at 9:40 PM

Respectfully submitted,



Steve Longo
Secretary

Accepted as read

Accepted as corrected