Meeting Called to Order: 6:00 PM

Present: Liann Osborne, Joe Fercho, Andrew Phillips, Jaime Jackerson, Roberto Solorzano, Patty Lessard

Excused: Michael Higgins, Chris Held, Jenny Cantrell, Karina Pedersen, Sunnie Kaufmann

Staff Present: Executive Director Jim Brune, Leona Galindo, Kathryn Canfield

Interpreters: Jennifer Mantle and Leah Bartell

Presenter: Kathryn Canfield

No motions.

Corrections to the August minutes:
Motions accepted as corrected.

Officers’ Reports

President: Liann Osborne
None

Vice President: Roberto Solorzano
President Osborne’s birthday party/fundraiser on August 16th at David Eberwein and Colin Piotrowski’s home was a huge success and we raised $780.

Secretary:
None

Treasurer: Patty Lessard
Standing Committees

Strategic Planning Committee: Phillips
The SPC has been working on revising DCARA’s mission and a strategic plan for the future. The Board needs to discuss three questions:

1. Why are core values important?
2. How do core values differ from needs?
3. What are DCARA’s core values?

Reports from DCARA

Executive Director:
Jim Brune

Personnel:
- No personnel report at this time. We continue to be fully staffed.

DCARA Presentations/Workshops/Events in August:
- We’ve resumed driver’s education classes at DCC.
- We provided a workshop to senior citizens at Carlton Plaza senior housing in San Leandro and also started a sign language class for seniors in San Jose.
- We’ve resumed Sorenson drop-in services in San Jose for individuals having problems with their VP.

Upcoming Presentations/Workshops/Events in September:
- We will be staffing a booth at the Senior Resources Fair in San Leandro on September 11th.
- We will be staffing a booth at Deaf Awareness Day on September 26th.
- Our staff in Fremont will be hosting a picnic at Lake Elizabeth in Fremont this Saturday September 12th from 10am to 3pm.
- We will begin a series of parenting classes at DCC and in SJ for Deaf parents with hearing or Deaf children.
- We will be providing a workshop on women and depression at DCC next week on September 15th.
Grant Writing:

- **Department of Rehabilitation:** Last month, I reported that we would apply for funding from California Department of Rehabilitation’s stimulus funding for the Deaf Employment Training Center. We submitted the application on August 24th and requested a total of $258,776 over the next two fiscal years (the stimulus funding period is from November 2009 – June 2011).
  
  - Side Note: we have just begun the certification and vendorization process with DOR so that we can enter a fee for service contract with them to generate revenue for DETC. The fee for service contract we’re seeking is separate from the stimulus funding we’re also seeking from DOR. But for both, they require certification and vendorization.

- **First Five Alameda County:** Our attention is now on the First Five Alameda County RFP, for which we will apply for our Family Connections program. The application is due September 15th.

- **Department of Labor:** There is one additional stimulus funding opportunity that we are looking at for the Deaf Employment Training Center. We have not yet reviewed it in depth but will do so once the First Five Alameda County grant proposal is submitted. This one is due September 29th.

50th Anniversary Celebration Committee:

- The 50th Anniversary Celebration Committee has been meeting monthly and we are working now on scouting locations. Each of us on the committee has been doing research and scouting potential locations and venues based on the criteria we agreed upon. We have begun to visit locations as well and expect to continue scouting locations through the next few months.

Personnel Manual:

- The Personnel Manual Committee (of which Sunnie was a part until her work schedule did not permit her to continue serving on the committee) has been meeting to address many much needed revisions to the Personnel Manual. We aim to finish the revisions to the manual at the end of November and submit the manuscript to our attorney in the beginning of December for her review. If all goes well, I hope to submit a copy to the board for your review (and hopeful approval) at the January 2010 board meeting.

Miscellaneous:

- **CAD and California Youth Ambassadorship Program:**

DCARA Regular Board Meeting
September 8, 2009
Deaf Community Center, San Leandro, CA
Last month, I reported that follow up work to the board motion asking staff to coordinate the sponsorship of a candidate to the California Youth Ambassadorship Program event at the California Association of the Deaf conference in Clovis August 14-16 was done and Kayla Thomas went to the competition as Miss Deaf DCARA. She ended up winning the competition and was crowned Miss Deaf California! We posted a congratulatory message on the website and will have her write an article in the next issue of DeafLink. I am also hoping that she can be involved in a possible future joint event/fundraiser for DCARA and CDYAP.

Concerns:
- I would like to address a couple of concerns that I have:
  - The Chevy's fundraiser on August 27th was a great success. We had a really good turnout. There was a great mix of people including former ED Jack Levesque and his family! It was great to see him come out and show his support. In addition, out of our current 29 staff, 18 showed up for the event. I was quite inspired and touched by their commitment and visible presence at the event. On the other hand, out of 12 board members, just one showed up. I was very disappointed. Our next restaurant event is September 21st at California Pizza Kitchen in San Jose. I would strongly encourage you pass out the coupon flyers and to make the time to come.
  - I am very concerned about board recruitment and having a large enough of a board starting January 2010. Isidore just left for graduate school. A couple of you are being termed out. We may lose Liann and Roberto if we get DOR funding (because of the conflict of interest issue). This leaves very few people. I am hoping that this board will devote some time to discussing this issue and planning for fall recruitment.
ANNOUNCEMENTS

None

Meeting Adjourned at 9:00 PM.

Respectfully submitted,

[Signature]

Andrew Phillips
Secretary

______Accepted as read  _______Accepted as corrected