

**DCARA Regular Board Meeting
Tuesday, October 10, 2006
Deaf Community Center, San Leandro, CA**

MEETING CALLED TO ORDER: 6:27 PM

PRESENT: Don Baer, Jenny Cantrell, Cat Cassidy, Raine Cheng, Dodi Ellis, Charles Farr, Tim Gough, Jeannie Leighton, Ken Mikos, Liann Osborne, Karina Pedersen, Phillip Smith and Pam Snedigar.

EXCUSED: Clark Brooke, Michael Mac Aulay, Betty Ann Prinz, Nora Yates and Butch Zein.

STAFF PRESENT: iCEO Brune and EA Carlson.

MO101006-1 Farr (Cantrell) moved to approve the September 2006 minutes as corrected. MSPassed.

MO101006-2 Cantrell (Cassidy) moves that DCARA Board write a letter to the Gallaudet Board of Trustees reiterating its support of the FSSA's mission and cc to our senators, representatives and FSSA. MSPassed.

MO101006-3 Gough (Cantrell) moves that we investigate the possibility of change the format of monthly meeting - bi-monthly meeting with reports and other bi-monthly meeting for informal rap sessions. MSPassed.

MO101006-4 Cassidy (Osborne) moves to set up a night where DCARA Board and DCARA Board members have social event to know and learn about each others. MSPassed.

CORRECTIONS TO THE SEPTEMBER 2006 MINUTES:

Page 2, Line 43: It should now read: "If new CEO has been not selected, will it be disrupted by that that?"

MO101006-1 Farr (Cantrell) moved to approve the September 2006 minutes as corrected. MSPassed.

OFFICERS' REPORTS:

President Report: Ken Mikos.
Exhibit "A" attached.

Vice President Report: Nora Yates.

No report.

Secretary Report: Don Baer.

No report.

Treasurer Report: Dodi Ellis.

Exhibit "B" attached.

AD HOC COMMITTEES:

CEO Search Committee: Chair Mac Aulay

Exhibit "C" attached

STANDING COMMITTEE REPORTS:

Finance Committee: Chair Ellis.

It was conducted under Treasurer's Report.

Deaf Culture/Education Committee: Chair Zein.

No report.

Fundraising Committee: Chair Smith.

Exhibit "D" attached.

New DCC Fund: Chair Farr.

No report.

DCC Facilities: Co-Chair Pedersen & Cassidy.

No report.

Board Recruitment: Chair Cantrell.

Exhibit "E" attached.

Bylaws and Policy Update: Chair Snedigar.

Exhibit "F" attached.

INTERIM CHIEF EXECUTIVE OFFICER'S REPORT: Jim Brune.

Exhibit "G" attached.

OLD BUSINESS:

None.

NEW BUSINESS:

MO101006-2 Cantrell (Cassidy) moves that DCARA Board write a letter to the Gallaudet Board of Trustees reiterating its support of the FSSA's mission and cc to our senators, representatives and FSSA. MSPASSED.

MO101006-3 Gough (Cantrell) moves that we investigate the possibility of change the format of monthly meeting - bi-monthly meeting with reports and other bi-monthly meeting for informal rap sessions. MSPASSED.

MO101006-4 Cassidy (Osborne) moves to set up a night where DCARA Board and DCARA Board members have social event to know and learn about each others. MSPASSED.

ANNOUNCEMENTS:

Cheng: Asian Deaf Community Night will be held at the DCC this Saturday, Oct 14th.

Cassidy: In December, I would like to do a group photo of the DCARA board.

Leighton: Guy Wonder will have open studio at the Hunters Point on the last weekend of October.

MEETING ADJOURNED: 8:43 PM to go into executive session to discuss on open recruitment of new board members.

Respectfully submitted,



Don C. Baer
Secretary

mb Accepted as read

mb Approved as corrected

REPORTS ATTACHED.

President Report: Ken Mikos. Exhibit "A"

1. Board member Butch Zein has requested and has been granted a two-month leave of absence effective October 6, 2006.
2. The Board rap session that took place two weeks ago was a success. Everyone left the meeting feeling good about what we had discussed. Specific areas where we could improve and came up with different suggestions on areas where we could improve:
 - a) new Board members should be given an orientation early in January so they will know what their responsibilities are and what to expect during Board meetings
 - b) conduct a fundraising workshop for the Board
 - c) improve communication between the Board and the agency re: fundraising events
 - d) provide childcare at DCARA events so more families can attend
 - e) alternate between regular meetings and an open discussion meeting each month
 - f) DCARA needs to become more media savvy when promoting and/or discussing Deafhood – one idea was to bring up the theme of “Deaf Abuse” – how Deaf children have been abused in the past, i.e. oral training, instruments in ear, etc.
3. I would encourage DCARA to write a letter of support for FSSA’s position again, address it to Gallaudet BOT, and CC to Senators Feinstein and Boxer, and local representatives to the U.S. Congress.
4. We will go into executive session after the regular meeting this evening to finalize recruitment of potential Board members for the year 2007.

Treasurer Report: Dodi Ellis. Exhibit "B" attached.

Margie submitted me financial reports last week, but I sent them back to her with some questions. I haven’t heard from her since. Overall, the audit is good. This budget shows \$100,000+ in surplus but it is not – just timing. Board needs to do more fundraisings. DSS will not reimburse for the CEO Search expenses. Brune will mention something about the City of San Leandro.

CEO Search Committee: Michael Mac Aulay. Exhibit "C" attached.

Jenny Cantrell on the behalf of Michael Mac Aulay: We decided to change interview process. We will do basic intake interview. On second phase of interview process, we will do in smaller group. We haven’t made any final decision on how the process works yet. – just an idea. Another idea to have the entire Board and plus two DCARA staff members to do the

interviews. Deadline is the first week of November. We will advertise the CEO position at CAD Gala this weekend. We now have 1 applicant so far; it looks good.

Fundraising Committee: Phillip Smith Exhibit “D” attached.

We went to our recent rap session. We talked about fundraising. In our past fundraising goals were not good enough. We need to revisit our goals and strategies. We need to re-focus on specific fundraising like Board fundraising goals. Progressive dinner event is on hold for the time being. What is about Spaghetti Feast? DCN event in February – question of who is ultimately responsible for DCN event. Board or DCARA staff? We need to improve our communication system among fundraising committees.

Board Recruitment: Jenny Cantrell. Exhibit “E” attached.

I will discuss more about it in the Executive Session.

Bylaws and Policy Update: Pam Snedigar. Exhibit “F” attached.

Draft of bylaws is just a draft this is not the final version. There is one new paragraph about board leave of absence. New additions include officers duties, committee chairs duties, committee policies and procedures. When sending feedback to me, include page number and line number. Board policy is easy to change – doesn’t require the same voting requirements that the bylaws do. I will send this out as an attachment so Board members have an electronic version. I need all changes/input/revisions by October 31st

INTERIM CHIEF EXECUTIVE OFFICER’S REPORT: Jim Brune.
Exhibit “F” attached.

Meetings and Presentations by iCEO:

- SFCADA meeting
- NonProfit Integrity Workshop in San Jose
- SFCD meeting on 9/15
- CAD Gala planning committee (several meetings)
- CEPIN meeting in Washington DC
- CalCLAD board meeting
- Presentation at GLAD in Los Angeles

Personnel:

- We currently have 7 positions open:
 - * CEO

- * CSS – Santa Cruz (part-time)
- * CSS – San Leandro
- * EDD-San Francisco Job Developer/Interpreter
- * EDD – Oakland Job Developer/Interpreter
- * EDD – Fremont Job Developer/Interpreter
- * Staff Interpreter (part-time)

EDD:

- 3 placements during the month of September
- Many Job Fairs/On Site Recruitments for the month of September: Nelson Staffing, New United Motor Manufacturing, Plan B Staffing, Safeway, Metro Copy, and “Work to Future” Job Fair
- Deaf students from Leigh HS visited EDD/DCARA and learned about students.

DCARA Presentations/Workshops/Events for July/August:

- Real Estate Investing workshop – 22 attendees (San Leandro)
- “Isms” workshop by MJ Bienvenu as part of the Deaf Culture Lecture Series: 200 attendees
- Workshop about HOVRS services – 44 attendees (Fremont)
- Santa Cruz DCARA office picnic for the community – 79 attendees
- Booth at Senior Resources Fair in San Leandro

Miscellaneous:

- “Silent Salzburg” play at CSDF: We sold 633 tickets for a total revenue of \$6,330. We will be paying back Richard Medugno \$1,000 for his efforts. So, our profit is a little bit over \$5,000.
- Direct Mail Campaign: see form.
- ACAP – recommendation for \$47,000 in funding. Final decision next week.