

**DCARA Regular Board Meeting
Tuesday, September 12, 2006
Deaf Community Center, San Leandro, CA**

MEETING CALLED TO ORDER: 6:20 PM

PRESENT: Don Baer, Clark Brooke, Jenny Cantrell, Raine Cheng, Dodi Ellis, Charles Farr, Tim Gough, Jeannie Leighton, Michael Mac Aulay, Ken Mikos, Karina Pedersen, Betty Ann Prinz, Nora Yates, Phillip Smith, Pam Snedigar and Butch Zein.

EXCUSED: Liann Osborne and Cat Cassidy.

STAFF PRESENT: iCEO Brune and EA Carlson.

VISITOR: Ervin Bentz

MO091206-1 Brooke (Leighton) moved to approve the August 2006 minutes as corrected. MSPassed.

MO091206-2 Leighton (Brooke) moved to replace those fluorescent lights with new full spectrum lights in the DCC building. MSPASSED.

CORRECTIONS TO THE AUGUST 2006 MINUTES:

Page 3, Line 18: It should now read: “**MO082206-4** Ellis (Yates) moved to approve raising the limit on the Bank of West corporate credit card to \$36,000. MSPassed.”

MO091206-1 Brooke (Leighton) moved to approve the August 2006 minutes as corrected. MSPassed.

OFFICERS' REPORTS:

President Report: Ken Mikos.

Exhibit “A” attached.

Vice President Report: Nora Yates.

None.

Secretary Report: Don Baer.

None.

Treasurer Report: Dodi Ellis.

Exhibit “B” attached.

AD HOC COMMITTEES:

CEO Search Committee: Chair Mac Aulay

None.

STANDING COMMITTEE REPORTS:

Finance Committee: Chair Ellis.

It was conducted under Treasurer's Report.

Deaf Culture/Education Committee: Chair Zein.

Exhibit "C" attached.

Fundraising Committee: Chair Smith.

None.

New DCC Fund: Chair Farr.

Exhibit "D" attached.

DCC Facilities: Co-Chair Pedersen & Cassidy.

None.

Board Recruitment: Chair Cantrell.

Exhibit "E" attached.

Bylaws and Policy Update: Chair Snedigar.

None

INTERIM CHIEF EXECUTIVE OFFICER'S REPORT: Jim Brune.

Exhibit "F" attached.

OLD BUSINESS:

None.

NEW BUSINESS:

MO091206-2 Leighton (Brooke) moved to replace those fluorescent lights with new full spectrum lights in the DCC building. MSPASSED.

ANNOUNCEMENTS:

Gough: Think Tank meeting is to take place in two weeks. Are we mentally prepared for that meeting? If new CEO has been not selected, will it be disrupted by that that? Think Tank is supposed to take into account within the Board's goals. What does the DCARA Board of Directors mean to us? I and Cantrell will work together to arrange the meeting.

Mikos: Silent Salzburg play will be held at CSDF next week.

Snedigar: Check out Deaf Awareness events listing on bulletin board in the DCC.

Zein: We got \$1500 in RT tickets from JetBlue and another two RT tickets from TransAir for CAD 100th Gala Casino Night.

Gough: On the behalf of Ella Lentz, Please hurry up and purchase tickets for CAD 100th Gala. You can check out at www.cad1006.org

MEETING ADJOURNED: 7:15 to go into executive session to discuss on open nomination of new board member and the update on the CEO position.

Respectfully submitted,



Don C. Baer
Secretary

NS Accepted as read

US Approved as corrected

REPORTS ATTACHED.

President Report: Ken Mikos. Exhibit "A"

We will go into executive session after the regular meeting this evening to give an update on the CEO Search process, and to discuss recruitment of potential Board members for the year 2007.

Treasurer Report: Dodi Ellis. Exhibit "B" attached.

No financial reports tonight because CFO has been out ill, however, the audit for July 2005 to June 2006 was completed last week and it looks good. We will have end of fiscal year financial reports next month.

Deaf Culture/Education Committee: Butch Zein. Exhibit "C" attached.

There was small turnout for Patrick Boudreault's presentation last week. Only three board members showed up. I will meet with Cheryl Boyd to discuss on new strategy for promoting future events. We did not lose money on this event, but we didn't make much profit from it either. Maybe we will have another idea of having some future presentations at the DCC instead at the CSDF.

New DCC Fund: Charles Farr. Exhibit "D"

After tonight, we will reserve a Saturday to work on vision and its strategy for new DCC. We will have presentations by financial adviser before or after Board meeting. We need to vote on having this happen prior to next Board meeting.

Board Recruitment: Chair Cantrell. Exhibit "E" attached.

I will discuss more about it in the Executive Session.

INTERIM CHIEF EXECUTIVE OFFICER'S REPORT: Jim Brune.

Exhibit "F" attached.

Note: Since the last board meeting on August 22nd, I was on a nearly 2 week vacation and have only been in the office a total of 5 days so this report will be relatively shorter than usual.

Personnel:

- Judith Gonzales who has been working part-time as our Client Support Specialist in Santa Cruz will be leaving in 2 weeks due to health reasons. There is a particular person we have in mind who lives in that area who would be a very strong candidate. We plan to strongly encourage that person to apply.
- We currently have 6 positions open:
 - * CEO
 - * CSS – Santa Cruz (part-time)
 - * EDD-San Francisco Job Developer/Interpreter
 - * EDD – Oakland Job Developer/Interpreter
 - * EDD – Fremont Job Developer/Interpreter
 - * Staff Interpreter (part-time)

EDD:

- 6 placements during the month of August
- EDD staff provided support to Deaf job seekers at job fairs in San Jose and in Oakland.

- Home Depot was at Fremont EDD and interviewed 2 Deaf applicants for various positions.

DCARA Presentations/Workshops/Events for July/August:

- Medi-Alert workshop – San Jose – 27 participants
- Money Management class series continues through month of August in Fremont
- Deaf Awareness Day picnic in Eureka on August 28th

Miscellaneous:

- HQ lease is still not resolved. I received another email this morning asking for another revision even after I've signed the lease.
- "Silent Salzburg" play at CSDF: ticket sales are coming along. DCARA Deaf Store has sold 43 tickets. CSDF has sold 5 tickets. A flyer is included in your packet – please do come and also pass on the flyer to your family and friends!
- Field audit last week went very well. The auditors did not request any changes and they didn't see any problems. That's good news!
- Deaf Community Night: Swiss Park Hall has been reserved for February 3rd in the evening.
- Direct Mail Campaign will be under way soon. Emily will email each of you individually tomorrow with your respective list of family/friends. She will ask you if you want to keep the same list and also ask if you want to add any additional names. She will request that you respond within a week.
- CEPIN project – grant expires at the end of this month. The possibility to continue the project under a different source of funding is *very* risky. I most likely will make the decision tomorrow not to continue with the project.