MEETING CALLED TO ORDER: 6:09 PM

PRESENT: Don Baer, Clark Brooke, Jenny Cantrell, Dodi Ellis, Charles Farr, Tim Gough, Jeannie Leighton, Michael Mac Aulay, Ken Mikos, Liann Osborne, Karina Pedersen, Betty Ann Prinz, Nora Yates, Pam Snedigar and Butch Zein.

EXCUSED: Cat Cassidy, Raine Cheng, Phillip Smith

STAFF PRESENT: iCEO Brune and EA Carlson.

MO082206-1 Zein (Prinz) moved to approve the July 2006 minutes as corrected. MSPassed.

MO082206-2 Baer (Cantrell) moved to approve the proposed 06/07 agency budget. MSPASSED.

MO082206-3 Yates (Zein) moved to approve the July 2005-May 2006 financial reports. MSPASSED.

MO082206-4 Ellis (Yates) moved to approve raising the limit on the Bank of West corporate credit card to $36,000. MSPassed

MO082206-5 Cantrell (Leighton) moved that DCARA adopt the following two resolutions:

1. “That the name of said corporation is DEAF COUNSELING ADVOCACY & REFERRAL AGENCY.”

2. “The primary purpose of said corporation is to promote independence and self-determination for the Deaf community, to celebrate and advance American Sign Language and Deaf culture, and to provide culturally appropriate and accessible services to the entire Deaf community, including deaf, deafened, deaf-blind, and hard of hearing people and their families, regardless of communication background.”

without any impact on our previous motion granting the iCEO authority to change any and all documents from EBCRAD to DCARA. MSPassed.
CORRECTIONS TO THE JULY 2006 MINUTES:

Page 2, Line 40: It should now read; “Gough (Cantrell) moved that the Board have “Think Tank” discussion on September 26th from 6 to 9 PM.”

MO082206-1 Zein (Prinz) moved to approve the July 2006 minutes as corrected. MSPassed.

OFFICERS’ REPORTS:

President Report: Ken Mikos.
Exhibit “A” attached.

Vice President Report: Nora Yates.
None.

Secretary Report: Don Baer.
None.

Treasurer Report: Dodi Ellis.
Exhibit “B” attached.

AD HOC COMMITTEES:

CEO Search Committee: Chair Mac Aulay
Exhibit “C” attached.

STANDING COMMITTEE REPORTS:

Finance Committee: Chair Ellis.
It was conducted under Treasurer’s Report

Deaf Culture/Education Committee: Chair Zein.
None.

Fundraising Committee: Chair Smith.
None.

New DCC Fund: Chair Brooke.
Exhibit “D” attached.

DCC Facilities: Co-Chair Pedersen & Cassidy.
Exhibit “E” attached.

Board Recruitment: Chair Cantrell.
Exhibit “F” attached.
Bylaws and Policy Update: Chair Snedigar.
Exhibit “G” attached.

INTERIM CHIEF EXECUTIVE OFFICER’S REPORT: Jim Brune.
Exhibit “H” attached.

OLD BUSINESS:
None.

NEW BUSINESS:

MO082206-2 Baer (Cantrell) moved to approve the proposed 06/07 agency budget. MSPASED.

MO082206-3 Yates (Zein) moved to approve the July 2005-May 2006 financial reports. MSPASED.

MO082206-4 Ellis (Yates) moved to approve raising the limit on the Bank of West corporate credit card to $36,000. MSPassed.

MO082206-5 Cantrell (Leighton) moved that DCARA adopt the following two resolutions:

1. “That the name of said corporation is DEAF COUNSELING ADVOCACY & REFERRAL AGENCY.”

2. “The primary purpose of said corporation is to promote independence and self-determination for the Deaf community, to celebrate and advance American Sign Language and Deaf culture, and to provide culturally appropriate and accessible services to the entire Deaf community, including deaf, deafened, deaf-blind, and hard of hearing people and their families, regardless of communication background.”

without any impact on our previous motion granting the iCEO authority to change any and all documents from EBCRAD to DCARA. MSPassed.

ANNOUNCEMENTS:

Zein: We will have CAD 100th anniversary Gala during the weekend of October 13th. Casino event will happen on Friday night, October 13th. We were able to get $1,500 worth of two round trip tickets from JetBlue. Sunday morning breakfast plan may be cancelled due to low attendance.

Snedigar: There will have training class provided by Red Cross on September 8th. I need the Board’s help to recruit anyone who works in field of mental health and deaf services.

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Gough: I encourage you to support Joey Baer’s ASL Vlog by donating money to that website.

Leighton: I and Betty Prinz are no longer to be your food committee due to our other commitments.

MEETING ADJOURNED: 8:20 PM to go into executive session to discuss the selection of applicant for the CEO position.

SECOND EXECUTIVE SESSION: August 31, 2006. We were continuing the discussion on applicant for the CEO position.

Respectfully submitted,

[Signature]

Don C. Baer
Secretary

Accepted as read

Approved as corrected

REPORTS ATTACHED.

President Report: Ken Mikos. Exhibit “A”

1. CEO Search - I’d like to thank everyone associated with the CEO Search process, from people who interviewed the candidates to people who helped out with transportation of candidates from the airports to the hotels and from the hotels to the Interview site. The candidates have remarked on how professional and thorough the interview questions were, and many of them also remarked one of the reasons they were interested in the job is the fact that the DCARA Board has a sterling reputation nationwide.

2. At the conclusion of the regular meeting tonight, we will go into executive session to discuss the selection of our choice for the CEO position. Once I get approval from the Board to make an offer to the new CEO, I will contact this person and begin negotiations for a contract with the help of the Board Negotiating Team. I would expect the new CEO to begin his/her duties anytime between Sept. 15 and Oct. 1.

3. I’d like to extend a warm welcome to Liann Osborne to her first meeting as a member of the DCARA Board!

4. A round of hand applause to the many people who have contributed in different ways to renovating the DCC. We have received many positive comments from the Deaf community about the makeover. It should be noted that funds for the new refrigerator
comes from the EBCRAD funds for the kitchen renovation. Thanks to EBCRAD!

5. Jim asked we consider a location for the Deaf Community Night in February. Do we want to have it at Swiss Park Hall again?

6. Silent Salzburg – This play written by a former Board member, Richard Medugno, will be presented at CSDF the weekend of Sept. 22-24. It is about a Christian family living in Austria during the Nazi regime who has a Deaf child. The family, upon learning the child is to be sterilized, is resisting the efforts of the government to perform the sterilization. I urge you all to attend this performance.

**Treasurer Report: Dodi Ellis.** Exhibit “B” attached.

Anyone of you have a chance to review the proposed 06-07 agency budget? Raine Cheng is still out of town. Liz Brading is no longer on Board so Tim Gough, Ken Mikos and I met with Margie Cooper and Jim Brune to discuss on the agency budget. Generally Accepted Accounting Practices (GAAP) is to not have a deficit of more than $50,000. The deficit on the 06-07 agency budget is projected but it may change over time. We need an approval from the Board on this proposed budget. It will be revisited in three months. Deficit also is dependent on grant funding coming in or not. CEPIN grant ends September 30th. It is a large part of the reason why projected community grant funding is much lower than last fiscal year. The statement of financial activities as of May 2006, $87,000 excess includes money set aside for DCC renovations, bonuses, etc. I recommend that the Board approve the May 2006 financial statement. New DCC Fund as of May 2006 and Merrill Lynch account of May 2006 does not match; I need to clarify with Margie Cooper.

**CEO Search Committee: Chair Mac Aulay** Exhibit “C”

I can finally say that my role will soon be over! Board needs to approve the selection of new CEO. Thanks to Jenny Cantrell for arranging transportation and Butch Zein for compiling interview questions.

**New DCC Fund: Clark Brooke.** Exhibit “D”

Kramer can come in October. I would prefer to have new CEO on the Board when Kramer is here. I need certain financial/investment information from DCARA.

**DCC Facilities: Co-Chair Pedersen & Cassidy.** Exhibit “E” attached.

Karina Pedersen’s report is evident with outcome of the DCC interior. We have to thank Jenny Leighton and Betty Prinz for their work efforts on this project. We will want more new stuff but we already spent about two thousand dollars. We will probably spend another few thousand. Black paint on exterior windows will be scraped off. Committee would like to pay Guy Wonder for his extra work. He asked for only $50 consultation fee but he already
worked 3-4 days here. There is conflict of interest about family member of a Board member thus we cannot pay him a stipend or anything like this.

**Board Recruitment: Chair Cantrell.** Exhibit “F” attached.

Two Board members will leave for sure. I have about 8-10 names available. Keep in mind about composition of this current Board. Are we balanced? If we object to some certain people, we do not have to say why. We can add names to this list. I will contact those potential people in October or so.

**Bylaws and Policy Update: Chair Snedigar.** Exhibit “G” attached.

Thank you to all of those who emailed job descriptions for the revised Board Policy and Procedures Manual; we don't want to miss anyone who is a committee chair. Reviewed everyone's status as chair or committee member. Still outstanding: Dodi Ellis (Finances Chair and Treasurer - two descriptions needed) and Michael Mac Aulay (CEO Search Committee Chair).

**INTERIM CHIEF EXECUTIVE OFFICER’S REPORT: Jim Brune.**
Exhibit “H” attached.

Note: it's been a busy time since the last Board meeting. I was on vacation a couple of times and a lot of my time in recent weeks has been spent completing end of year reports for our various funders.

**Meetings/Presentations by the iCEO in July/August:**

- City of San Leandro Director’s Meeting
- Representatives from the Deaf Access Program at DSS came to DCARA this morning and I gave them a tour of our offices and services.
- United Way of Silicon Valley meeting earlier this afternoon

**Personnel:**

- No update. We continue to have 5 positions open:
  * CEO
  * EDD-San Francisco Job Developer/Interpreter
  * EDD – Oakland Job Developer/Interpreter
  * EDD – Fremont Job Developer/Interpreter
  * Staff Interpreter (part-time)

**DCARA Presentations/Workshops/Events for July/August:**

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• Santa Cruz: Salon Series Workshop #4: “Cross Cultural Interpreting” – 12 participants
• Eureka: Presentation to ASL Class at College of Redwoods about DCARA services and Hearing Dogs
• San Jose: Presentation by CSDVRS about Spanish VRS Services: 39 participants
• Fremont: Budget Workshop series throughout month of August

Miscellaneous:

• Received the lease from Chavez Management this week. Will review it and if all looks good, will sign the lease (3-year lease).
• We just completed a class series of computer classes at FOG for FOG residents. Our summer intern received high praise from the Deaf seniors there.