Meeting called to order: 6:12 pm

Roll Call
Board Members: Gough, President; Kapsner, Secretary; Martin, Treasurer; Telford, Grigsby, Keller, Ramos
Absent: Smith; Murillo, Vice-President; excused
Staff Present: Raymond Rodgers, Executive Director; Rosa Lee Timm, Marketing Director
Visitors:

Spotlight: Rosa Lee Timm explained her role as marketing director new position, only marketing director in all California sister agencies; first challenge: turnover of ED develop rationship in community and organizations developing vision for DCARA also board members role vs personal role

Old Business

MO021919-01 David Martin moved (with second by Grigsby) that the board approve Martin Keller as the new board member. PASSED.

President report: Greetings to you all
Welcome Martin Keller. We need to vote him officially to sit in the board tonite
We will need to re read bylaws and policies to make some changes. Suggestion: form a committee to work on by laws and policies to be sure they are updated
Money issues we need to brainstorm ideas how our board can invest some for our future events.
We do not have a budget for our possible board events
I want to talk little about Sam Sepah
And ohlone college
We need to have board retreat we have postponed to some conflicts I suggest us to agree on what date to have one. I think first week of March will be good.
We can discuss some difficult areas
For example
Budget
Homeless deaf people
Jobs
How we ca. Support Dcara ?
What is general fund
I would like for you to express your opinion re four times board meetings per year is it enough for you all.
Retreat set for March 10th 10-4 PM at ECE in CSDF pending approval from CSDF administration

Vice-president report: Hello all. I am new to DCARA board vice-president position. I reviewed my duty as Vice-President, according to current by-law:

============================================= Section 3: Vice-President

(a) Authority. During the absence or incapacity by the President, or when office of the President is vacant, the Vice-President shall have the authority to act and perform the duties of the President of the corporation.

(b) Duties. The Vice-President shall oversee board committees, perform such other duties, and have such other powers as the Board or the President determines.

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Board Meeting Minutes  
February 19, 2019

Judy Gough is our President and doing her duties. I do not have to perform any item A.

For item B: I am figuring out what I can do to help DCARA board by oversee board committees. I would like to start off by creating events and dates for year 2019 fundraising. We should research which event we should invest and get ready to confirm during our board retreat.

I would like to push hard to set date for our board retreat. This should be real soon.

Lastly, please accept my apology I could not come to our first board meeting. I forgot about it on Feb 19th where I was confused between Feb 15 and 22 meetings. I am out on my vacation with my wife in Hawaii. We got time sharing there where we could not change it. Thank you!

Treasurer report:
Hello All,
Keeping it sweet and short. Review the snapshots and ask questions. Also we need to go over the Agency budget and approve as we haven't done so yet.
As we start a new year a few things will be discuss for improvements to finance snapshot reports which are for board eyes only. Since the agency is expanding with enterprises we need to start including more detailed finance reports to the snapshots not just what we are seeing from ED report. Hope to cover more when the board has its retreat in help get better understanding of Agency budget.

Executive Director's report: Rodgers gave a verbal report on his progress with DCARA. No written report submitted.

Secretary's report: I will be out of town from April 25 to May 22. Martin Keller will temporarily assume secretary duty for the May 21 board meeting.

Motions: how to set numbering system for motions? Dave Martin explained that motion number is date motion made with dash and then number 01, 02, etc. for each following motion.

Also: Please note the dates set for board meetings for this year (2019):

February 19
May 21
September 17
November 19

Please mark your calendars with these dates.

Event committee report: Telford: the DCARA Awards ceremony last January 12th was success. 130-150 attendants showed up there. Many board members showed up there, too.

New Business

Discussed problem of opening files on Google Drive. Kapsner suggested talking with Brad Rodrigues, IT person at DCARA, about this.
Meeting Adjourned at: 8:35 p.m.

Respectfully submitted,

Jerry Kapsner
DCARA Board Secretary

Accepted as read

[Signature] 4/29/2020

Accepted as corrected