



Board Meeting Minutes May 15, 2018

Meeting called to order: 6:24 pm

Roll Call

Board Members: Martin, President; Gough, Vice-President; Longo, Treasurer/Interim Secretary; Murrillo and Kapsner

Absent:, Grigsby, excused; Ramos, excused; Smith, unexcused; Telford, unexcused

Staff Present: Rodgers, Executive Director; Kerr, Deputy Director; Joey Moss, DCC Manager;

Visitors: Cris, Eggers, Sandy McLennon, Mark Farr, Mary Therese, and Thomsen Young

Staff Spotlight Mark Farr gave an update on food truck progress

Officer's Reports

President's Report: (Martin):

As spring getting into full bloom and folks getting out to enjoy the different activities.

The same has been happening with DCARA. Hand waves to their success with the Expo.

We will have an executive session after the meeting tonight so plan accordingly. Hopefully it will not be a long one.

I have met Sam Sepah recently for a get to know. I certainly look forward to working on the strategic planning committee meeting. Judy and I will represent the board and we will keep you all posted on progress and open to hearing feedbacks from you as we go. It's the board responsibility to review it and approve the plan which will be the blueprint for the next few years.

Now with the three new board members we need to get things rolling with getting the committee to do board events. Let me know if interested in being on that and get it rolling.

As always a kind reminder it is your responsibility as board member to check in to read your emails as well as reports along with sharing your questions or concerns to all reports including the Executive Director's Report and Finance Snapshot.

You all know how to get in touch with me, if you have any questions or concerns. Feel free to do so. I look forward to working with all of you making DCARA successful.

Vice-President's Report: (Gough): No report

Secretary's Report: (Garcia):

February minutes has been approved and finalized. Now posted on website.

March report is being processed for approval and April is next.

Nomination for interim Secretary is strongly encouraged to replace Mary Therese

Treasurer's Report: (Longo):

Financial Director has reported as of April 2017 with an update below:

Net Current Assets and Audited Net Assets are updated by auditors

- They removed DCC property increase asset after DCC appraisal last June 2016.
- Audited Net assets increase \$60,002 which is good news after few years with thanks to ASL Classes, Interpreter Services and DCC rental income increase.

Merrill Lynch: Still another loss - \$1,431.18. We're hoping that will change next month.

Food Truck: Donation during April showed only \$171 and the current loan balance is \$65,595

- Net profit (Loss) (\$2,228)

Auditors: Audited Financial Statements as of 6/30/17 are in with 990 forms as of 6/30/17

- We got Management Letter from Auditors. They will send me hard copy before May 15, 2018 deadline

Finance Committee need to discuss on:

- New bid for Auditors or continue same one for Fiscal year 2017-2018 in May or June
- Update Investment Policy about Restricted and Unrestricted in writing.

March's - Loss \$4,223.97



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Committee Reports

Events Committee:

Event Committee (longo):

The DRT-BA general meeting scheduled for April 28 at DCC was cancelled due to lack of confirmed attendance (probably bad timing). It will be rescheduled to a better time.

We need to kick start event planning and one comes to mind is Tropical Party. Any taker?

Reports from DCARA:

Executive Director's Report (Rodgers)

(See ED Report attached)

Old Business

New Business

MO051518-01 Murillo (seconded by Kapsner) moved that we vote on the final DCARA logo concept. Pending.

Announcements:

Meeting Adjourned at: 8:15 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Steve Longo".

Steve Longo
DCARA Board Acting Secretary

____ Accepted as read

X Accepted as corrected