



**Deaf, Counseling, Advocacy & Referral Agency  
Board Meeting Minutes  
September 29, 2017  
Deaf Community Center at 6:00 PM**

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**Meeting called to order: 6:19pm**

**Roll Call**

**Board Members:** Dave Martin, President; Judy Gough, Vice-President; Mary Therese Garcia, Secretary; Steve Longo, Treasurer; Tom Murillo, Stan Smith, Pam Cavazos, Jerry Grigsby, and Matthew Gilsbach

**Absent:** None

**Staff Present:** Raymond Rogers, Executive Director; Joey Moss, DCC Manager

**Visitors:** Robin Horwitz, Kate Lubeck, Els Richardson, Christine Kanta, and Jamie Harper

**Approval of Minutes**

**Board Secretary** read that minutes from the last meeting of August 16, 2017. The minutes were approved as read.

**Officer's Reports**

**President's Report** (Martin):

Fall has arrived. There's so much happen in the last few weeks nationwide in the weather. I hope all family and friends from the areas hit are okay. For all of us, the preparing for disasters is something we need to do. Encourage all to do so as we will never know what we will get hit with the storms or earthquake.

A continuation of meetings being set up with Cardinal Capital. I will be keeping you all in the loop of things as they come. They will be in town first part of October. Laying out more in details to prepare their proposal to us.

A kind reminder that November will be the last meeting for the year. Also, there are two officers position will be up for Vice-President and Secretary. Some may have ended their three-year term and are eligible for a second three-years term.

Board Rules Policy has been shared to all. If this is ready, then we all need to thumbs-up or down and start following. This one is a little easier to revise than the By-laws.

Kind reminder to read the reports as is your responsibility as board member and share your questions or concerns to those report. Be sure to read Executive Director's report and the Finance Snapshot.

**Vice-President's Report** (Gough): No report at this time

**Secretary's Report** (Garcia):

My term will end in November. But as a member, I have one more year left.

Kind reminder, please send me your reports through your name folder ONLY.



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**Treasurer's Report (Longo):**

Good news again! August, I saw a little increase in investment income at \$1,551.98 which includes \$81.16 (dividend/interest).

No report on Agency Budget for FY 2017-2018 yet, so I will need to ask Ray for an explanation. Patty has not been able to find other auditors bid so I contacted one in Fresno and gave the information to her.

DCARA Financial Snapshot is attached here and raised questions which have been submitted. Nice retreat with the staff last month with four board in attendance. As part of commitment to chip in toward food, I'll need to collect from the rest to reimburse the cost.

Reminder: Pledge for 2017-2018 as well.

**Committee Reports**

**Board Policy:** Board Policies that was revised since May is pending for approval.

**Finance Committee (Longo):** No report at this time

**Events Committee:**

Oktoberfest - VLOG for Oktoberfest is out with captions inserted and has been posted on website and Facebook, so please share away. Next VLOG will be forthcoming with updates and details. Tasks and duties for committee and volunteers will be in the writing soon. NOTES: The board agreed to drop and cancelled this event due to lowest attendance.

**Reports from DCARA**

**Executive Director's Report (Rodgers)**  
(See ED Report attached)

**Old Business:** No old business at this time

**New Business**

**MO092017-01** Grigsby (seconded by Longo) moved that the Board approved DCARA's Food Truck Business plan with startup expense up to \$100,00. MSP.

**MO092017-02** Longo (seconded by Gough) moved that the Board approve Logo Design to be allocated \$500 toward Designer's fee. Amended: at three designs. MSP.

**MO092017-03** Smith (seconded by Gough) moved to approve Executive Director as part of board member interview process. Amended (seconded by Gilsbach): As long as Executive Director do not vote. MSP.

**Announcements:** Next Board meeting is on November 15, 2017 at 6:00p.m.

**Meeting Adjourned at: 8:25 p.m.**



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Respectfully submitted,

A handwritten signature in black ink that reads "Mary Therese Garcia". The signature is written in a cursive style with a large initial "M".

Mary Therese Garcia  
DCARA Board Secretary

\_\_\_\_\_ Accepted as read

X Accepted as corrected