



**Deaf, Counseling, Advocacy & Referral Agency
Board Meeting Minutes
November 15, 2017
Deaf Community Center at 6:00 PM**

Meeting called to order: 6:22 p.m.

Roll Call

Board Members: Dave Martin, President; Judy Gough, Vice-President; Steve Longo, Treasurer; Stan Smith, Jerry Grigsby, Tom Murillo

Absent: Matthew Gilsbach (excused) and Mary Therese Garcia (excused)

Staff Present: Raymond Rodgers, Executive Director

Visitors: Millie Stansfield

Approval of Minutes

Board Secretary read that minutes from the last meeting of October 8, 2017. The minutes were approved as read.

Officer's Reports

President's Report (Martin):

Almost a whole year has flown by us, as we are busy with ourselves with the adventures we take on as part of our daily lives. As many things have been happening here in the Bay Area. Rebuilding communities that were hit with wildfires up North as well as South. As we approach the holiday seasons, a kind reminder to ourselves to think of all the little things to be grateful. Helping others in our community where we can go a long way in making not only those in need but yourselves.

Vice-President Judy, Treasurer Steve and I will fly to Wisconsin at the end of this month to meet with the team at Cardinal Capital Management. We will share our report to you all what we have learned there. I do hope you all read and ask questions as we start sharing information on the project. These are for your eyes only at this point in time. At some point, we will work on having a Town Hall Meeting with the community presenting this and getting their feedback before we all huddle to debate and decide whether to proceed or decline this project whatever that comes down to.

A kind that all board meetings will be on Third Tuesday of the month and it is open to public. There will be four (4) schedule and at President discretion calls for additional, if necessary. I do plan to have at least one possibly two retreat meeting at some point in 2018. That is yet to be determined.

Vice-President's Report (Gough): No report at this time

Secretary's Report (Garcia): No report at this time

Treasurer's Report (Longo):

Yet, another good news on the investment - the gain is \$7,605.43 for October doubled from last month \$3,244.45. DSS money still hasn't come in yet so LOC is maxed out and we had to secure the withdrawal from investment which means selling some.



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Only two bids from auditors so we're looking into expanding the search and a request to IRS to postpone deadline until May 2018 and waiting for approval. We need to revisit the financial plan for interpreting service and food truck business to assure the path of productivity. Attached is the Snapshot for October 2017. Another is Investment Account Statement.

Committee Reports

Events Committee

DBART: Flyer is all set and already send e-blast. Next DBART Meeting is on Saturday, January 20, 2018. We changed the time to 10:00 a.m. to 12:00 p.m. Snacks will provided.

Deaf Celebration Night (DCN): Final Flyer all set and ready to PR. Please share to community and friends.

Reports from DCARA

Executive Director's Report (Rodgers)
(See ED Report attached)

Old Business: No old business at this time

New Business

MO111517-01 Longo (seconded by Smith) moved that board renewal be approved for Mary Therese Garcia and re-elect her for Secretary position effective January 2018. MSP.

MO111517-02 Murillo (seconded by Grigsby) moved that board renewal be approved for Judy Gough and re-elect her for Vice-President position effective January 2018. MSP.

MO111517-03 Smith (seconded by Murillo) moved that board renewal be approved for Jerry Grigsby effective January 2018.

Announcements: Next Board meeting is on Tuesday, February 20, 2018 at 6:00 p.m. This time will go back to 3rd Tuesday.

Meeting Adjourned at: 9:15 p.m.

Respectfully submitted,

Mary Therese Garcia
DCARA Board Secretary

_____ Accepted as read

 X Accepted as corrected