

# May 13, 2014

## DCARA Board Meeting Minutes

**Meeting Called to Order: 6:03pm**

**Present:** Sharif Rashedi, Lonnie Tanenberg, Steve Longo, Kenton Twidt, Sina McCarthy, and Dave Martin

**Staff Present:** James Brune, Executive Director and Vanessa Phillip, Assistant to ED

**Visitors:** Mary Garcia and Thomsen Young

### Officers' Reports

#### **Secretary Longo:**

- The Board Grievance policy draft is updated and is about 80-90% completed.
- Investment Policy (IP) is being reviewed and Longo hopes to finalize by it September.
- The Board will meet with the Executive Director at DCARA headquarters to discuss the Strategic Plan and prioritize on Tuesday May 20<sup>th</sup> from 6pm to 8pm.

### Reports from DCARA

#### **Executive Director – Jim Brune:**

- The SV Gives online fundraiser event exceeded his conservative expectations. He still needs to analyze the results fully, but DCARA raised \$10,956 in online donations.
  - (Twidt) for future donations, DCARA could add an option on its website that gives donors the option to give online or through mail. If we offer different options, more people will give.
  - (Sharif) suggests contacting these businesses: REI, Starbucks, Sprint, Zocalo Coffeehouse, Target, Home Depot, etc.

### New Business:

- (MO051314-1) – (McCarthy) “Be it moved that the board is to set up a committee to face the issue of Hearing ASL instructors to teach ASL classes in HS/Colleges/Universities.” Seconded by Rashedi. MSP
- (MO051314-2) – (Longo) “Be it moved that we, the board, admit Jerry Grigsby as our new board.” Seconded by Twidt. MSP
- (MO051314-3) – (Martin) “I move to approve the Crosby – Kaneda CPA firm to perform DCARA’s 13/14 Auditing.” Seconded by Tanenberg. MSP
- (MO051314-4) – (Longo) “Be it moved that Dave Martin will replace Alison Amable as the authorized signature for investment only.” Seconded by Twidt. MSP
- Tanenberg nominates Martin as the board Treasurer. Approved

### **Action items:**

040814-1 to pursue and help bring to the board options for DCC backyard and to make a decision. AA (open)  
040814-2 to work with Jim Brune to fix the Board Recruitment Form on the Website. Make it work. SL (open)  
040814-3 to email vendors and to check for potential discounts as incentive for Board SR (open)  
040814-4 to work with Patty Vanni to get a Investment Portfolio Report for Board to follow and track our Investment performance. SL/DM (open)

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040814-5 to expand and explain the Arbitrary Council aspect of the Board Grievance Procedure and finalize it for vote at next Board Meeting. SL (open)

040814-6 to research into how the Board can help bring about awareness to ASL being taught by members of the Deaf community at the Collegiate Level. SM (open)

040814-7 to expand on the Financial Stability Plan of the Strategic Report. Ongoing. ALL (open)

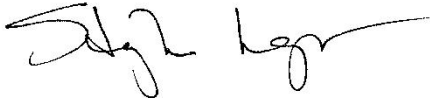
**ANNOUNCEMENTS:**

- (Twidt) He contacted a cultural center to reserve it for next year's Drag Show. He is trying to start preparations early because he is leaving town tomorrow (5/14/14), but it is still too early to make certain reservations for the show.
- (Brune) DCC Town Hall BBQ Cookout is July 26<sup>th</sup> 3:00pm-7:00pm (3:00-5:00pm there will be a meeting, and 5:00-7:00pm will be the picnic/BBQ) He wants board members to attend to help with the BBQ and the event as a whole.
- (Brune) Deaf Community Night (DCN) will be December 6<sup>th</sup>. It was important to keep that specific date as we have done in previous years for consistency, but move the event to early afternoon again because we have interested renters who want to reserve DCC for that evening (it will be good for revenue).

Executive meeting to follow board meeting. Jerry Grigsby and Mary Garcia have been approved for board enrollment.

**Meeting Adjourned at 8:10 PM**

Respectfully submitted,



Steve Longo  
Secretary

\_\_\_\_ Accepted as read

\_\_X\_\_ Accepted as corrected