

April 8, 2014

DCARA Board Meeting Minutes

Meeting Called to Order: 6:24pm

Present: Sharif Rashedi, Lonnie Tanenberg, Steve Longo, Kenton Twidt, Sina McCarthy, and Dave Martin

Excused: Alison Amable

Unexcused: None

Staff Present: James Brune, Executive Director and Vanessa Phillip, Assistant to ED

Visitors: Jerry Grigsby

Interpreters: None

Staff Spotlight: None

Officers' Reports

President Rashedi: Note the revised agenda. We need a way to keep track of board action items. There is now an action item section to the Old Business section. This will allow the board to have some visibility of what was last discussed, what action needs to be taken and who was tasked with that action.

- The board needs to vote again tonight and again in December for a new president. Today the board will have elections for the president at the end of the meeting. Members write down their nominees and submit them to Secretary. Candidates will have up to 5 minutes to "sell" their candidacy.
- The board needs to review the grievance procedures. This is one of several issues that came up during the offsite meeting with Marilyn Smith. Someone needs to bring it up during New Business and create a motion.
- Also during Old Business, we will revisit the board's top three goals. We need to keep the ball rolling with some new goals:
 1. Electrical wiring for the DCC stage
 2. Water heater (now an action item for Rashedi and Longo)
 3. DCC back yard

Vice President Tanenberg: None

Secretary Longo: None

Treasurer Amable: Board must vote on the revised agency budget

Committee Reports:

- Board Recruitment: (McCarthy) The board needs to have more diversity represented in its members. Most of the current board members are male and white. This is an ongoing issue
- Twidt will send detailed information to the board about struggles that the community has been facing when using the DCARA website
- (Martin) The board needs to start a committee that is actively looking for ways to recruit and Martin volunteered to facilitate that committee.
- McCarthy- One constant issue raised is the \$100 commitment. The board could clarify that we have various ways to meet this requirement: in-kind, etc.

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Grievance Procedures: Longo and Martin want to make the procedure clear. The board should clearly outline the circumstances in which it will and will NOT accept a grievance.

When Longo and Martin are finished creating a draft of the procedure, the board will vote on it during a regular board meeting. Finally, an attorney should review the draft.

Fundraising report: (Twidt) It was successful and this should be an annual event. The curtains made for this event made a big difference. Posting event expenses on the budget spreadsheet. I'm already starting to plan this fall for next year's show. I'm looking for bigger venues, so we don't have to turn people down at the door (for example, a cultural center). I also want to recruit performers. Azora Telford will be next year's MC.

Reports from DCARA

Executive Director – Jim Brune: (ED report in separate document). Brune has a meeting with the sister agencies 4/18th [Note: After the board meeting, this meeting was later moved to 4/30]

Old Business: none

New Business:

(MO040814-1) – (Longo) "Be it moved that we approve the DCARA 2013-2014 Revised Budget as revised." (Tanenberg seconded) **MSP**

(MO040814-2) – (Longo) "Be it moved that the board recommends the Executive Director to initiate negotiations with Frank Murray regarding the DCC loan for a reduction." (Twidt seconded) **MSP**

Nomination for Board President: Sharif is reelected for the May- December 2014

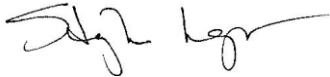
Action items:

- Amable is working on the DCC back yard
- Longo and Brune will work on the recruitment form
- Sharif – investigate the possibility of the board offering discount from vendors as incentive for people to donate
- Longo and Patty V. want to see the investment report spelled out clearly
- Longo will make the arbitration of the grievance policy more explicit
- McCarthy will spearhead the committee on ASL teacher qualifications
- Longo will work on getting the DCC interest rate decreased from 8% to 4%

ANNOUNCEMENTS: none

Meeting Adjourned at 9:48 PM

Respectfully submitted,



Steve Longo
Secretary

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__X__ Accepted as corrected