

June 12, 2012

DCARA Board Meeting Minutes

Meeting Called to Order: 6:20 PM

Present: Patty Lessard, Steve Longo, Jane Newkirk, Sharif Rashedi, Lonnie Tanenberg

Excused: Chris Held, Katie Murch

Unexcused: none

Staff Present: Executive Director, Jim Brune; Executive Assistant, Rebecca Chow; Hard of Hearing/Late Deafened Specialist – Marisa Musso

Visitors: none

Interpreters: none

MO061212-1 Lessard (Longo) moved to approve the Finance Reports of March, 2012 as recommended by the Finance Committee. MSPassed.

MO061212-2 Longo (Lessard) moved that a subcommittee be created to work on 3-5 tangible Board goals for the fiscal year 2012/2013 and present at the next Board meeting. MSPassed.

DCARA Staff Highlight

This month, Marisa Musso, DCARA's Hard of Hearing/Late Deafened Specialist shared some of her experiences. Many people who qualify as clients tend to isolate themselves from both deaf and hearing social groups. They also are not aware of the services DCARA provides. One of the more popular classes is ASL. A hot topic is also how do they identify themselves; what does it mean to call themselves Deaf or Hard of Hearing. Also the skill of lip-reading is easier when they know what the context is. She is working on a script to aid the clients when they need to ask others for support (such as "I speak better than I hear...") A goal is to meet younger Hard of Hearing/Late Deafened people and share DCARA resources with them. Teaching them self advocacy is important, as well as educating them to their rights to a qualified certified interpreter.

Officers' Reports

President: Sharif Rashedi

President Rashedi thanked Steve Longo and Katie Murch for their list of affiliate organizations they wish to see invited to the Board. He reminds the other Board

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members he still needs their participation. He also asked the Board to share any events they recently attended in the Deaf Community. ED Brune attended a forum sponsored by NorCRID on the use of foreign language agencies to hire ASL interpreters.

Vice President: Katie Murch – absent

Secretary: Jane Newkirk – no report

Treasurer: Treasurer Patty Lessard –

Treasurer Lessard is continuing the dialogue with the investment agent regarding Dollar Cost Averaging. They will have a “face-to-face” meeting over Video Phone around mid-July. She requests that the Board submit questions they have to her via email since she will be out of state during their July 10 Board meeting. She will then bring forward the questions from the Board as a whole and the Finance Committee to him during their conversation. After that meeting, she will prepare a report detailing the answers to questions and explanations if needed.

After that meeting, and when the Board feels satisfied with the process and the possible outcomes, she will prepare a new Investment Policy reflecting any changes the Board could be making by early fall.

The Finance Committee will continue to meet with ED Brune and Director of Business and Accounting, Patty Souza regarding the FY 12/13 agency budget.

Lessard will meet with the auditors from Crosby and Kaneda early in November to discuss their audit of DCARA for the FY 11/12.

Standing Committees

Development Team (formerly known as Fundraising Committee): Katie Murch - absent
Jane Newkirk announced that the Development Team will meet next Tuesday, June 19 at DCARA headquarters from 6-8pm to finalize the fundraising events for the fiscal year 2012/2013.

Board Development and Recruitment Chair: President Rashedi

The website “LinkedIn” may have a section for posting recruitment for volunteers and Board members.

Rashedi suggests the Board comes up with three (3) tactile concrete goals that the Board is committed to follow through and share with the community in an effort to demonstrate that the Board is active in the agency and community.

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Finance committee – Treasurer Lessard
See Treasurer's Report

Reports from DCARA **Executive Director:** Jim Brune

Personnel:

- Director of Employment Services: Interviews have been completed and an offer is imminent.
- Job Developer/Interpreter (Campbell): Interviews are to be conducted this month.

Meeting with staff regarding critical needs and solutions:

- A meeting took place with front line staff and an outside facilitator and key areas were identified in terms of critical needs and solutions. They are:
 - Accountability
 - Consistency with Action and Results
 - Leadership- visibility and decision making
 - Respect/Listen
 - Communication
 - Competency and Efficiency (including Leadership)
 - Trust with Leadership

EDD RFP:

- DCARA responded to EDD's RFP and submitted a proposal on May 24th.

Grantwriting:

- DCARA has submitted a proposal to Rainbow Groceries for \$5,600 for the continuation of Family Connections Department's Deaf Role Model program

Meetings:

- ED Brune attended a meeting along with Debbie O'Willow at CSD and met with Superintendent Sean Virnig as well as Laura T. Petersen to discuss DCARA's continuing partnership with CSD on the Deaf Role Model program.
- ED Brune attended the quarterly DOR Deaf and Hard of Hearing Advisory Committee in Sacramento

Important Dates:

- Cancelled: BADAR – initially scheduled for June 16th has been cancelled. A new date is pending.

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Old Business

In regards to MO050812-4 (list of affiliate organizations), action is on hold.

New Business

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ANNOUNCEMENTS

-President Rashedi is still looking for a venue for Oktoberfest.

Meeting Adjourned at 9:05 PM

Respectfully submitted,



Jane Newkirk
Secretary

_____ Accepted as read

_____ Accepted as corrected