

September 8, 2009
DCARA Board Meeting Minutes

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3 **Meeting Called to Order:** 6:00 PM
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5 | **Present:** Liann Osborne, Joe Fercho, Andrew Phillips, Jaime Jackerson, Roberto
6 Solorzano, Patty Lessard

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8 **Excused:** Michael Higgins, Chris Held, Jenny Cantrell, Karina Pedersen, Sunnie
9 Kaufmann

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11 **Staff Present:** Executive Director Jim Brune, Leona Galindo, Kathryn Canfield

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13 **Interpreters:** Jennifer Mantle and Leah Bartell

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15 **Presenter:** Kathryn Canfield

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No motions.

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23 **Corrections to the August minutes:**

24 Motions accepted as corrected.
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27 **Officers' Reports**

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29 **President: Liann Osborne**

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31 None

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33 **Vice President: Roberto Solorzano**

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35 President Osborne's birthday party/fundraiser on August 16th at David Eberwein
36 and Colin Piotrowski's home was a huge success and we raised \$780.
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38 **Secretary:**

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40 None

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43 **Treasurer: Patty Lessard**

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2 None

3 **Standing Committees**

4 **Strategic Planning Committee: Phillips**

5 The SPC has been working on revising DCARA's mission and a strategic plan for
6 the future. The Board needs to discuss three questions:

- 7
8 1. Why are core values important?
9 2. How do core values differ from needs?
10 3. What are DCARA's core values?

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14 **Reports from DCARA**

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16 **Executive Director:**
17 **Jim Brune**

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19 **Personnel:**

- 20 • No personnel report at this time. We continue to be fully staffed.

21

22 **DCARA Presentations/Workshops/Events in August:**

- 23 • We've resumed driver's education classes at DCC.
24 • We provided a workshop to senior citizens at Carlton Plaza senior housing
25 in San Leandro and also started a sign language class for seniors in San
26 Jose.
27 • We've resumed Sorenson drop-in services in San Jose for individuals
28 having problems with their VP.

29

30 **Upcoming Presentations/Workshops/Events in September:**

- 31 • We will be staffing a booth at the Senior Resources Fair in San Leandro
32 on September 11th
33 • We will be staffing a booth at Deaf Awareness Day on September 26th.
34 • Our staff in Fremont will be hosting a picnic at Lake Elizabeth in Fremont
35 this Saturday September 12th from 10am to 3pm.
36 • We will begin a series of parenting classes at DCC and in SJ for Deaf
37 parents with hearing or Deaf children.
38 • We will be providing a workshop on women and depression at DCC next
39 week on September 15th.

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1 Grant Writing:

- 2 • **Department of Rehabilitation:** Last month, I reported that we would
3 apply for funding from California Department of Rehabilitation's stimulus
4 funding for the Deaf Employment Training Center. We submitted the
5 application on August 24th and requested a total of \$258,776 over the next
6 two fiscal years (the stimulus funding period is from November 2009 –
7 June 2011).
- 8 ▪ Side Note: we have just begun the certification and
9 vendorization process with DOR so that we can enter a fee
10 for service contract with them to generate revenue for DETC.
11 The fee for service contract we're seeking is separate from
12 the stimulus funding we're also seeking from DOR. But for
13 both, they require certification and vendorization.
- 14 • **First Five Alameda County:** Our attention is now on the First Five
15 Alameda County RFP, for which we will apply for our Family Connections
16 program. The application is due September 15th.
- 17 • **Department of Labor:** There is one additional stimulus funding
18 opportunity that we are looking at for the Deaf Employment Training
19 Center. We have not yet reviewed it in depth but will do so once the First
20 Five Alameda County grant proposal is submitted. This one is due
21 September 29th.

22
23 50th Anniversary Celebration Committee:

- 24 • The 50th Anniversary Celebration Committee has been meeting monthly
25 and we are working now on scouting locations. Each of us on the
26 committee has been doing research and scouting potential locations and
27 venues based on the criteria we agreed upon. We have begun to visit
28 locations as well and expect to continue scouting locations through the
29 next few months.

30
31 Personnel Manual:

- 32 • The Personnel Manual Committee (of which Sunnie was a part until her
33 work schedule did not permit her to continue serving on the committee)
34 has been meeting to address many much needed revisions to the
35 Personnel Manual. We aim to finish the revisions to the manual at the end
36 of November and submit the manuscript to our attorney in the beginning of
37 December for her review. If all goes well, I hope to submit a copy to the
38 board for your review (and hopeful approval) at the January 2010 board
39 meeting.

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41 Miscellaneous:

- 42 • CAD and California Youth Ambassadorship Program:

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- 1 ▪ Last month, I reported that follow up work to the board
2 motion asking staff to coordinate the sponsorship of a
3 candidate to the California Youth Ambassadorship Program
4 event at the California Association of the Deaf conference in
5 Clovis August 14-16 was done and Kayla Thomas went to
6 the competition as Miss Deaf DCARA. She ended up
7 winning the competition and was crowned Miss Deaf
8 California! We posted a congratulatory message on the
9 website and will have her write an article in the next issue of
10 DeafLink. I am also hoping that she can be involved in a
11 possible future joint event/fundraiser for DCARA and
12 CDYAP.
13

14 Concerns:

- 15 • I would like to address a couple of concerns that I have:
16 ▪ The Chevy's fundraiser on August 27th was a great success.
17 We had a really good turnout. There was a great mix of
18 people including former ED Jack Levesque and his family! It
19 was great to see him come out and show his support. In
20 addition, out of our current 29 staff, 18 showed up for the
21 event. I was quite inspired and touched by their commitment
22 and visible presence at the event. On the other hand, out of
23 12 board members, just one showed up. I was very
24 disappointed. Our next restaurant event is September 21st
25 at California Pizza Kitchen in San Jose. I would strongly
26 encourage you pass out the coupon flyers and to make the
27 time to come.
28 ▪ I am very concerned about board recruitment and having a
29 large enough of a board starting January 2010. Isidore just
30 left for graduate school. A couple of you are being termed
31 out. We may lose Liann and Roberto if we get DOR funding
32 (because of the conflict of interest issue). This leaves very
33 few people. I am hoping that this board will devote some
34 time to discussing this issue and planning for fall recruitment.
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37 Old Business

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39 None

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41 New Business

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43 None

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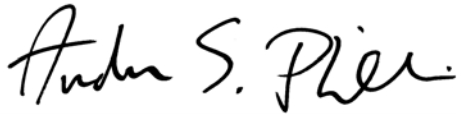
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ANNOUNCEMENTS

None

Meeting Adjourned at 9:00 PM.

Respectfully submitted,



Andrew Phillips
Secretary

____ Accepted as read

____ Accepted as corrected