

**DCARA Regular Board Meeting
Tuesday, November 14, 2006
Deaf Community Center, San Leandro, CA**

MEETING CALLED TO ORDER: 7:00 PM

PRESENT: Don Baer, Clark Brooke, Jenny Cantrell, Raine Cheng, Jeannie Leighton, Ken Mikos, Betty Ann Prinz, Phillip Smith and Nora Yates.

EXCUSED: Michael Mac Aulay, Cat Cassidy, Dodi Ellis, Charles Farr, Tim Gough, Karina Pedersen, Liann Osborne, Pam Snedigar and Butch Zein.

STAFF PRESENT: iCEO Brune and EA Carlson.

MO111406-1 Brooke (Yates) moved to approve the October 2006 minutes as corrected. MSPassed.

MO111406-2 Brooke (Cantrell) moves to have DCARA Board/SFCD Board gathering to establish relationships with each other. Yates (Prinz) amends that we will host DCARA/SFCD gathering between December 2006 and May 2007 and Clark Brooke will contact SFCD. Amendment passed. MSPASSED.

MO111406-3 Brooke (Yates) moves to have a roundtable consisting leaders from different organizations to discuss community developments in the Spring of 2007. Yates (Prinz) amends that DCARA CEO will oversee the roundtable between March 21 and June 21, 2007. Amendment passed. MSPASSED.

MO111406-4 Cantrell (Brooke) moves to authorize DCARA to spend up to \$10,000 for rewiring the San Leandro Client Service office next to DCC and use best judgment to hire contractor. MSPASSED.

CORRECTIONS TO THE OCTOBER 2006 MINUTES:

Page 1, Line 7: Cat Cassidy is added to PRESENT slot.

MO111406-1 Brooke (Yates) moved to approve the October 2006 minutes as corrected. MSPassed.

OFFICERS' REPORTS:

President Report: Ken Mikos.
Exhibit "A" attached.

Vice President Report: Nora Yates.

No report.

Secretary Report: Don Baer.

No report.

Treasurer Report: Dodi Ellis.

Exhibit "B" attached.

AD HOC COMMITTEES:

CEO Search Committee: Chair Mac Aulay

Exhibit "C" attached

STANDING COMMITTEE REPORTS:

Finance Committee: Chair Ellis.

It was conducted under Treasurer's Report.

Deaf Culture/Education Committee: Chair Zein.

Exhibit "D" attached.

Fundraising Committee: Chair Smith.

Exhibit "E" attached.

New DCC Fund: Chair Farr.

Exhibit "F" attached.

DCC Facilities: Co-Chair Pedersen & Cassidy.

No report.

Board Recruitment: Chair Cantrell.

Exhibit "G" attached.

Bylaws and Policy Update: Chair Snedigar.

No report.

INTERIM CHIEF EXECUTIVE OFFICER'S REPORT: Jim Brune.

Exhibit "H" attached.

OLD BUSINESS:

None.

NEW BUSINESS:

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ANNOUNCEMENTS:

Mikos: We have information about Compass Point workshop on Dec 13, 2006 that you may be interested in attending it.

MEETING ADJOURNED: 8:37 PM

Respectfully submitted,



Don C. Baer
Secretary

NM Accepted as read

JB Approved as corrected

REPORTS ATTACHED.

President Report: Ken Mikos. Exhibit "A"

1. Since the last Board meeting, we had been pretty much occupied with the events rocking Gallaudet University which have impacted DCARA in several ways:
 - several of the Board members took the time off from work and family life to fly to Wash, D.C. to join in the protest.
 - Jim Brune, the iCEO, also met with Lynn Woolsey and flew to Wash., D.C. to assist the FSSA.
 - the Bay Area, along with DCARA, has received favorable national recognition for being persistent in advocating for change at GU

- the DCARA Board has been complimented as a model of Board accountability
- the events at GU have taken a toll on our work as Board members, i.e. CEO search and recruitment

Kudos to everyone who took the time to advocate for a change at GU.

Be sure to attend the event on Dec. 22 at the Hilton Hotel in Pleasanton to honor the 4 student leaders at GU.

2. Jenny Cantrell will have her hands full tonight during executive session. She will be handling two separate but important matters: recruitment of new board members and the CEO Search process (filling in for Mike Mac Aulay).
3. Please make plans to attend the Board recruitment party on Dec. 1st (or Dec. 8th) at Jeannie Leighton's house.
4. Please take the time to review DCARA policy, if you haven't and submit your responses to Pam Snedigar.

Treasurer Report: Dodi Ellis. Exhibit "B" attached.

Cheng stands in for Ellis:

2005-2006 audit report looks good. I can't recommend that we approve financial reports because the committees are not yet met to look over the report. Last year we had a separate audit committee, independent of financial report. We have more money in assets than liabilities – this is a good thing. Everything DCARA owns is worth about \$869K, which is more than what DCARA owes. Budget may need some revises if a new CEO is hired.

CEO Search Committee: Chair Mac Aulay. Exhibit "C" attached.

Cantrell stands in for Mac Aulay:

We have three applicants so far; one was already screened and two still need to be screened. We will interview each applicant one-on-one soon – initial interview. After this, we will screen again. Once this has been done, then applicants will meet with full Board for formal interviews. One candidate could do interview Nov 19-22. We will need about one hour for training on interview techniques plus 45 minutes per candidate - total about 3.5 hours. Format has been changed so it will not be same kind of format as first round of candidates. Full Board plus two DCARA staff will be on interview. Each of us will ask 2 questions plus 2 follow-ups. - 4 totals. No community representatives will be on the interview committee. Nov 19-22 can't be done because it's short notice. Tentatively it will be on Thursday November 30th at 6 o'clock here at DCC. December 1st is out due to board recruitment party. If the party falls on December 8th then we can do it on Thursday November 30th.

Deaf Culture/Education Committee: Chair Zein. Exhibit “D” attached.

Cantrell stands in for Zein:

We had a forum here at the DCC – very successful. About 80 people participated.

Fundraising Committee: Chair Smith. Exhibit “E” attached.

I don’t have report but Leighton will have something to say - Guy Wonder offer to sell his art poster for \$10 and \$5 will go to DCARA. Deaf Store can sell posters.

Leighton has posters for us to help sell posters for Guy Wonder.

Jerry Grigsby, former DCARA Board member, is involved with SFCD. SFCD was perplexed why Board members are not members of SFCD since membership cost only \$5. SFCD has given a lot of money to DCARA in the past and also they had committed \$5K for new CEO moving expenses. Also there was motion that was passed for Ron Rhodes, SFCD president to have open talks with President Mikos - re: New DCC future planning

New DCC Fund: Chair Farr. Exhibit “F” attached.

Brooke stands in for Farr:

I haven’t have chance to have meeting with Farr. We need to make decision if we want to change financial broker. Some from committee are not here right now. Kramer Financial is my personal financial consultant so it will be conflict of interest for me to make vote.

Board Recruitment: Chair Cantrell. Exhibit “G” attached.

Board recruitment party will be held on either December 1st or December 8th at Leighton’s place. Plan is to have Italian dinner with different kinds of pasta, different kind of sauces and wines. Keep it simple. Brune will let Cantrell and Leighton know how much we can be spent on food for the party. Wines will significantly increase costs, so it would be nice if we bring wine as contributions. We will be responsible for helping clean up afterwards. We need some help to set up earlier – Yates and Prinz will do it. It will start at 6PM. I need you to sign up to contact those potential people. I will need mailing address from those people by next Monday. I will discuss more about it in the Executive Session.

INTERIM CHIEF EXECUTIVE OFFICER’S REPORT: Jim Brune.

Exhibit “H” attached.

Meetings and Presentations by iCEO:

- Met with Ken Levinson and Congresswoman Woolsey to address concerns about Gallaudet on behalf of Bay Area Deaf community
- Wrote 2nd Open Letter to BOT on behalf of DCARA
- Went to Gallaudet – met with students/participated in the rallies.
- Various committee meetings and VP meetings related to DCARA’s involvement in CAD Gala and Deaf Unity Gala

- SFCD meeting last Saturday

Personnel:

- We currently have 7 positions open:
 - * CEO
 - * CSS – Santa Cruz (part-time)
 - * CSS – San Leandro
 - * EDD-San Francisco Job Developer/Interpreter
 - * EDD – Oakland Job Developer/Interpreter
 - * EDD – Fremont Job Developer/Interpreter
 - * Staff Interpreter (part-time)

EDD:

- 7 placements during the month of October
- 2 groups of CSD students visited Campbell EDD office

DCARA Presentations/Workshops/Events for October/November:

- CAD Gala/100th Anniversary – DCARA assisted with PR and arranging for DeafBlind interpreters
- DCARA was a major sponsor at DeafNation – a booth there as well
- DCARA worked with Bay Area FSSA to host a community forum at DCC on November 4th. For a last minute effort to put the forum together, it was very successful with over 80 participants!
- DCARA booth at CSD Open House last Friday