DCARA Regular Board Meeting
Tuesday, July 11, 2006
Deaf Community Center, San Leandro, CA

MEETING CALLED TO ORDER: 6:18 PM

PRESENT: Don Baer, Jenny Cantrell, Cat Cassidy, Dodi Ellis, Tim Gough, Jeannie Leighton, Ken Mikos, Betty Ann Prinz, Phillip Smith, Nora Yates, and Butch Zein.

EXCUSED: Clark Brooke, Raine Cheng, Charles Farr, Michael Mac Aulay, Karina Pedersen, and Pam Snedigar.

STAFF PRESENT: iCEO Brune and EA Carlson.

MO071106-1 Smith (Yates) moved to approve the June 2006 minutes as corrected. MSPassed.

MO071106-2 Gough (Cantrell) moved that the Board have "Think Tank" discussion on September 26th from 6 to 9 PM. MSPassed.

MO071106-3 Baer (Zein) moved to approve Crosby and Kaneda as the DCARA's CPA for FY 2006 – 2007. MSPassed.

MO071106-4 Cantrell (Yates) moved to approve the expenditure of up to $800.00 from either the Board fund or Unrestrictive funds to cover the expenses related to the CEO interviews. MSPassed.

CORRECTIONS TO THE JUNE 2006 MINUTES:

Page 1, Line 14: Clark Brooke is moved from "Unexcused" to "Excused" slot.

MO071106-1 Smith (Yates) moved to approve the June 2006 minutes as corrected. MSPassed.

OFFICERS' REPORTS:

President Report: Ken Mikos.
Exhibit "A" attached.

Vice President Report: Nora Yates.
None.

Secretary Report: Don Baer.
None.

Treasurer Report: Dodi Ellis.
Exhibit "B" attached.

AD HOC COMMITTEES:

CEO Search Committee: Chair Mac Aulay
Exhibit "C" attached.

STANDING COMMITTEE REPORTS:

Finance Committee: Chair Ellis.
It was conducted under Treasurer's Report

Deaf Culture/Education Committee: Chair Zein.
None.

Fundraising Committee: Chair Smith.
Exhibit "D" attached.

New DCC Fund: Chair Farr.
Exhibit "E" attached.

DCC Facilities: Co-Chair Pedersen & Cassidy.
Exhibit "F" attached.

Bylaws and Policy Update: Chair Snedigar.
None.

INTERIM CHIEF EXECUTIVE OFFICER'S REPORT: Jim Brune.
Exhibit "G" attached.

OLD BUSINESS:
None.

NEW BUSINESS:

MO071106-2 Gough (Cantrell) moved that the Board have "Think Tank" discussion on September 26th from 6 to 9 PM. MSPassed.

MO071106-3 Baer (Zein) moved to approve Crosby and Kaneda as the DCARA's CPA for FY 2006 – 2007. MSPassed.

MO071106-4 Cantrell (Yates) moved to approve the expenditure of up to $800.00 from either the Board fund or Unrestrictive funds to cover the expenses related to the CEO interviews. MSPassed.

ANNOUNCEMENTS:
None.

MEETING ADJOURNED: 8:44 PM

Respectfully submitted,

Don C Baer

Don C. Baer
Secretary

NB Accepted as read

NB Approved as corrected

REPORTS ATTACHED.

President Report: Ken Mikos. Exhibit "A"

1. CEO Search - I'd like to thank Mike Mac Aulay and Butch Zein of the CEO Search Committee and Jim Brune, iCEO for their recruitment efforts at the NAD Conference in Palm Desert, CA. Their efforts have paid off handsomely as we've received a surge of interest in the position recently.

2. I'd also like to thank Dae-Kun, our summer volunteer intern from RIT, for assisting us in creating an ASL-friendly website for the DCARA. Please plan to come early prior to the next Board meeting to sign your bio for the website. This moves us closer to our goal of full language accessibility for all" first contact" with DCARA.

3. Fundraising – we need to re-evaluate all fundraising activities the Board has undertaken the past several years to determine whether we should continue with them or go in a different direction. We've lost approx. $2,500. in tickets sales for the Giants-A's game recently. As a Board, we need to be committed to a fundraising activity once we've approved it.

4. There is a good possibility the next regular meeting of the Board will be postponed to coincide with the interviews for the new CEO. I would like the Board to meet soon after the Interview committee has made its recommendation for the new CEO.

5. The Board retreat to discuss the Capital Campaign most likely will happen after the hiring of the new CEO. I would also like Clark Brooke and Charles Farr to be involved in the planning for the Capital Campaign retreat.

6. The 06-07 budget will need to be reviewed by Dodi Ellis and myself with Margie Cooper and Jim Brune this Thursday night. Unfortunately, it wasn't submitted to us in time for Board approval tonight.

Treasurer Report: Dodi Ellis. Exhibit "B" attached.

Finance Committee: Cheng is out of this country. Brading is no longer on the Board. We need one more person to fill in for this committee. We also need another person for this coming Thursday meeting. Gough is willing to join. We will need to discuss with Finance Committee about pending financial reports. Expect to get Ellis's recommendation on 06-07 budget and latest financial report. DCC investment fund is not doing well as the month of May is a bad month for stocks, investments, etc.

CEO Search Committee: Chair Mac Aulay Exhibit "C"

Recruitment at NAD was extremely successful. Thanks to Butch and Jim for a wonderful teamwork to actively pursue people of high caliber that would make ideal candidates for DCARA's next CEO. As a result, we got total of 7 new applications, and we accepted 4 applications out of those 7. We are finally going to move forward and set interview dates, community night and all the necessary arrangements. Butch and I are working on the logistics of the interview process, arrangements and etc.

Fundraising Committee: Chair Smith. Exhibit "D"

I have discussed with Leighton and Prinz about the progressive dinner and Guy Wonder art show. It seems that they will not happen any soon. Progressive dinner will be scheduled in next Spring. Guy Wonder's art show will happen in January 2007. It may expand to include other Deaf artists, not just Guy Wonder.

New DCC Fund: Tim Gough. Exhibit "E"

Steve Hlibok gave a presentation to some of us in June and completed an investment policy for us. I have been communicating with Steve from time to time. I have informed him that we will get back to him in August on whether to proceed with investment changes. I did this because of the Capital Campaign workshop and it would not be appropriate to make changes in our investment goals when we are unsure of which way to go. Indeed, the market have declined significantly and it would be best to wait for now because of the current market climate and the CC decision on our part. Now, do you all still want Kramer to come? If so, please let me know and I will arrange a date with Kramer for August. In my opinion, I think we should wait till we decide on what to do with the DCC fund (will we be using the money for CC?) and let Steve Hlibok work for us.

DCC Facilities: Co-Chair Pedersen & Cassidy. Exhibit "F" attached.

Cassidy checked out Extreme Makeover, but seems their focus is on homes, not properties like the DCC. Discussed trying to use networking to their advantage; Sho Stern, for example. Maybe need to re-structure chairperson of this committee? Cassidy often is not here when Pedersen is, and vice versa. Pedersen apparently planned to meet with Gerri to discuss on DCC renovations but Cassidy doesn't know what came of this.

INTERIM CHIEF EXECUTIVE OFFICER'S REPORT: Jim Brune. Exhibit "G"

Meetings/Presentations by the iCEO in June:

- Social Services Performance Summit in Washington DC
- NAD Biennial Convention in Palm Springs –I went as an official delegate representing DCARA.
- Alameda County Tobacco Control Coalition – funds available for tobacco education and prevention – in a continuing effort to provide more information to Deaf clients in ASL on our website, considering applying for funds to produce a video clip.
- CompassPoint Non-Profit Day – (today)

Personnel:

- No update. We continue to have 5 positions open:
  * CEO
  * EDD-San Francisco Job Developer/Interpreter
  * EDD – Oakland Job Developer/Interpreter
  * EDD – Fremont Job Developer/Interpreter
  * Staff Interpreter (part-time)

DCARA Presentations/Workshops/Events for June:

- Annual picnic in San Jose – 160 attendees
- Ongoing ASL/ILS classes in San Jose
- Fair Housing Laws workshop in Fremont
- Completion of yoga class series at DCC

CalCLAD

- Ongoing discussions with both Oakland and San Jose airports as a result of demand letters sent to each airport regarding improving access for Deaf people.
- Sent detailed demand letter to Watsonville Hospital outlining deaf-friendly policies and procedures.
- Drafted a letter of support on behalf of the Coalition on amendments to make VoIP and digital TV accessible. The amendments passed.
- Participanted in a meeting with TADDAC and UltraTec regarding CapTel

EDD:

- 91 placements for FY 2005-2006
- Provided 3 sensitivity trainings to Career One-Stop Centers in San Francisco

Miscellaneous:

- Should be finalizing lease with Chavez Management this week or next
- DSS numbers for 2005-2006 – we met or exceeded the requirements as stipulated in our contract.
- We're providing computer classes at FOG – already have received high praise and they're clamoring for more already!
- Baseball game went well – but selling the tickets was a great challenge. The board was given 170 tickets and sold just 31 tickets. 36 tickets from the board were not returned/not accounted for. We sold the remaining at the DeafStore and to a ticket broker who bought them for $14 each. We received sponsorships from CSDVRS and SFCD but we still lost $2,330.